



ANNUAL REPORT 2018

Index Annual Report 2018

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REPORT OF THE BOARD OF DIRECTORS

EuroPris - Promoting professional prison practice

The overarching purpose of EuroPris is to promote and develop European prison practice in accordance with international rules and regulations. It is an organisation of, and for, practitioners, reaching out to over 300 000 professionals in 31 member agencies. EuroPris is a credible speaking partner and facilitator for the exchange of ideas and knowledge in the field of corrections.

The strategic plan for 2017-2020 contains different areas of development for EuroPris; these areas sum up to three main strategic objectives:

1 Strengthen EuroPris' Role as a 'Centre of Expertise' in European Prisons and Corrections

Establishing EuroPris as a 'Centre of Expertise' means that it takes the role of a central contact point in Europe on all matters that relate to prisons. EuroPris takes also the role of a connector and facilitator in promoting professional prison practice in Europe. All of this aimed at contributing to an increase in public safety and security.

2 Position EuroPris in a network of related organisations and European bodies

EuroPris connects with other organisations and initiatives in the penitentiary field that are relevant for the EuroPris' membership. By having knowledge and access to a variety of initiatives that are taking place in Europe in the prison arena, EuroPris can connect and link and strengthen activities employed by various actors that are beneficial to European Prison Services.

3 Consolidate EuroPris as European representative organisation in the field of Correctional Services

With 31 members, whereof 26 represent EU countries, EuroPris has a high credibility in the European arena. After some years of rapid growth, the organisation is now focused on building sustainable services, improving communication and progressing existing activities. The European Commission supports EuroPris financially and a mutual understanding is established about EuroPris' role as a cooperation partner within areas like radicalisation, transfer of prisoners and detention conditions.

During 2018 EuroPris made progress in all three strategic areas. Seven major face to face events and seven expert meetings were held. Digital outputs are getting increasingly important and in 2018 a new format for collecting and benchmarking practices was piloted in the field of ICT. Further, collaborations were deepened with organisations such as the European Penitentiary Training Academies (EPTA). A new joint effort was the expert group on Domestic Violence created together with the Confederation of European Probation (CEP). Another important collaboration was the second edition of the Correctional Research Symposium, co-produced with the International Corrections and Prisons Association (ICPA).

This annual report is divided into three sections: basic facts about EuroPris in "Members and Organisation", performance and outcomes in "Activities and results" and the "Financial Report".

Members and organisation

Membership

Members of EuroPris are 31 national prison agencies across Europe. In accordance with the statutes, Europe is defined as the Council of Europe region.

Member country (as per 31 December 2018)



Austria – Federal Ministry of Constitutional Affairs, Reforms, Deregulation and Justice



Belgium – Belgian Prison Service



Bulgaria – General Directorate Execution of Sentences



Catalonia – General Directorate of Prison Regimes and Resources



Croatia – Ministry of Justice: Directorate of the Prison System and Probation



Cyprus – Ministry of Justice and Public Order: Department of Prisons



Czech Republic – Prison Service of the Czech Republic



Denmark – Department of Prisons and Probation



Estonia – Ministry of Justice: Department of Prison



England/Wales – Her Majesty's Prison & Probation Service



Finland – Criminal Sanctions Agency



France – Ministry of Justice: Department of Prisons



Georgia – Ministry of Corrections and Legal Assistance: Department of Penitentiary



Germany – Federal Ministry of Justice and Consumer Protection



Hungary – Hungarian Prison Service



Italy – Ministry of Justice: Department of Penitentiary Administration



Ireland – Irish Prison Service



Latvia – Prison Administration



Lithuania – Ministry of Justice Prison Department



Luxembourg – Ministry of Justice: Department of Prisons



Netherlands – Dutch Custodial Institutions Agency



Northern Ireland – Northern Ireland Prison Service



Norway – Directorate of Norwegian Correctional Service



Portugal – Directorate-General of Reintegration and Prison Services



Romania – National Administration of Penitentiaries



Slovakia – General Directorate of the Corps of Prison and Court



Scotland – Scottish Prison Service



Slovenia – Prison Administration of the Republic of Slovenia



Sweden – Swedish Prison and Probation Service



Switzerland – Federal Office of Justice: Execution of Sentences and Measures Unit



Turkey – General Directorate of Prisons and Detention Houses

Registration

Since 14 December 2011 EuroPris is registered at the Chamber of Commerce The Hague, Netherlands as the European Organization of Prison and Correctional Services (EuroPris) under the registration number 54119715.

Board

EuroPris is headed by an international Board of a maximum of 10 European Director Generals that are elected by the AGM. The Board consists of the following members (as per 31 December 2018):

- Nils Öberg – Sweden, President
- Erich Mayer – Austria, Treasurer
- Cristian Plesa – Romania, Vice President
- Ilona Spure – Latvia, Vice President
- Celso Manata – Portugal, Vice President
- Jörg Jesse – Germany, Board member
- Petr Dohnal – Czech Republic, Board Member

Secretariat

The EuroPris secretariat is based in The Hague, the Netherlands and consists of Executive Director, (K. Hawlitschek), Office Manager (J. Ilyina), Financial Manager (C. Huisman) and Office Assistant (T. Laius). H. Meurisse, seconded by the Belgian Prison Service, supports the organisation as senior advisor. All other staff members worked part time from different locations. N. Hussein was working one day per week from the offices of HMPPS in London to support the FD 909 expert group. F. Bryans was responsible for EPIS and the website development and for providing technical support to the staff. The FNPP coordinator (N. Hammond) worked from London on a voluntary basis. G. Tallving from the Swedish Prison and Probation Service worked half-time as Communication officer.

During 2018 steps have been taken to professionalize the employment conditions within the secretariat. The Board decided that EuroPris will function formally as employer and agreed to draft EuroPris employment contracts for K. Hawlitschek, T. Laius and J. Ilyina starting 2019.

Through its international staff EuroPris was well connected with the Prison Services in: the Netherlands, Belgium, England, Scotland and Sweden. With the growth of the number of EuroPris members and activities there has been a need to strengthen the secretariat. This was managed through in-kind staff support from Sweden and Belgium and the additional part-time employment of T. Laius.

Table: Employment structure of the Secretariat

Name	Function	Employer	Contract	Employment
Kirsten Hawlitschek	Executive Director	DJI, seconded	36 hours/week	01.01.2015–31.12.2018
Fraser Bryans	IT & Statistics	Self employed	8 hours/week	01.04.2017–31.03.2019
Gustav Tallving	Communication Manager	SPPS, seconded In-kind contribution	20 hours/week	21.08.2017–31.12.2018
Julia Ilyina	Office Manager	Pay roll employment	32 hours/week	01.01.2018–31.12.2018
Carla Huisman	Financial Manager	Service contract	8 hours/week	01.01.2018–31.12.2018
Nalini Hussein	FD 909 Expert group Manager	HMPPS, seconded In-kind contribution	8 hours/week	01.01.2018–31.12.2018
Nick Hammond	FNP Expert group manager	Volunteer, retired	8 hours/week	01.01.2018–31.12.2018
Hans Meurisse	Senior Advisor	EPI seconded; in-kind contribution	36 hours/week	01.11.2017–31.10.2025
Tatjana Laius	Administrative Assistant	Pay roll employment	16 hours/week	09.04.2018–31.12.2018

Activities and results

Strengthen EuroPris' Role as a 'Centre for Expertise' in European Prisons and Corrections

Executive summary

By providing an arena for exchange of knowledge and benchmarking EuroPris has the role of a knowledge broker. This continues to be the most important role of EuroPris and the expertise in each topic is provided by the different agencies, academia and other actors in the field of corrections. In practice, this means that EuroPris organizes a number of events throughout the year that provide for a meaningful exchange of knowledge and promising practices between European prison practitioners. Such events are the expert meetings, workshops on specific topics, conferences and participation in projects.

In 2018 EuroPris arranged five international workshops, seven expert group meetings and the Correctional Research Symposium. The Summer Course in Barcelona was conducted for the second time, being a joint initiative with the Criminal Justice Platform. It will see a third edition in 2019.

In terms of online services these have grown into a third pillar of EuroPris services, next to expert groups and events. EPIS has been further developed and in 2018 a total of 27 Prison Services provided their data to EPIS. EuroPris entered into an agreement with the University of Lausanne to link EPIS data with the Council of Europe's SPACE initiative. The purpose is to make EPIS a more comprehensive and interactive database of prison information. Progress has also been made in the dialogue with the European Commission and the European Council to involve EPIS as part of the European e-Justice Action Plan. The KMS survey function was used 46 times; being almost one request every week.

EuroPris acted as partner/associate partner in four multilateral projects financed by the European Union. In addition, EuroPris provided support to the Action grant application of the DEVICE project, addressing domestic violence interventions.

For a full list of event details, project meetings and expert groups, see table 1, 2 and 5 in the Annex 2.

Expert meetings and workshops

During 2017 EuroPris organized, expert meetings and workshops some in cooperation with partners on the following topics:

- **Domestic violence (in cooperation with CEP):** **expert (pre-) meeting**
- **Family relations:** **workshop** and **expert meeting**
- **Framework decision 909 on the Transfer of Prisoners (all EU MS):** **expert meeting**
- **Prisoner education:** **expert meeting**
- **Real estate & logistics:** **expert meeting**
- **Foreign nationals in prison and probation (in cooperation with CEP):** **workshop** and **expert meeting**
- **Prison work and vocational training (EPRF):** **workshop**
- **ICT in prisons:** **workshop** and **expert meeting**

After each expert meeting, workshop and conference a report or minutes were produced and published on the EuroPris website and newsletter together with the speaker presentations. Some of the expert groups produced in-depth reports, practice collections or other outputs on specific subjects.

Whenever possible, the meetings of the expert groups were combined with the attendance of a relevant conference or workshop. This gave the experts an opportunity to attend such events in a cost and time effective manner. In the following expert groups participated experts from relevant partner organisations: prisoner education – European Prison Education Association; family relations – Children of Prisoners Europe; FD 909 – European Commission.

Radicalisation

Workshop

In February EuroPris organised a one-day workshop on the topic of Radicalisation in Prisons. The event was hosted by the Belgian Prison Service and was attended by 57 participants from 25 countries. The agenda explored in-depth issues of top priority for the European National Jurisdictions such as the separation/dispersal of violent extremist prisoners and multi-agency cooperation. Balancing legal requirements, prison regime and security were also topics on the agenda. It was a so-called 'closed door' workshop without note taking and attended by prison staff only. Participants appreciated the format of the workshop as it encouraged free and open sharing of knowledge and experience on this sensitive subject.

Domestic Violence

Expert (pre-) meeting

In 2018 CEP and EuroPris held a pre-meeting with experts from prison and probation to investigate the need for and the interest in a joint expert group on domestic violence. The meeting was held in Stockholm. Later the members of EuroPris and CEP decided to establish such a group in order to promote better national regulation and best practices for countering domestic violence in Europe. The expert group will contribute to improve the management and rehabilitation of offenders with a domestic violence background and to raise the awareness about this issue in European prison and probation services. Additionally the group supported an application to the EC for a treatment and training project in 2019 (for further info, see Projects section).

Family Relations

Workshop

In April in Vienna 47 experts from 22 countries shared experiences on the topic of family relations and children of imprisoned parents. Community involvement, Intervention programs, Visiting facilities, Staff training and Communication were the main themes for the workshop. Next to that the workshop shared practices from among others Italy, Netherlands and Wales. The Council of Europe recommendation on children with imprisoned parents was presented as well as family strategies developed in Scotland and Ireland.

Expert meeting

The April workshop on Family relations in Vienna was the last activity of this expert group, who has shared many good practices with each other, but who also developed a Best Practice Collection that is published on the EuroPris website. The group met in the margin of the workshop. With the then recent approval of the CoE recommendation on children of imprisoned parents, the experts recommended EuroPris to start a new group in cooperation with COPE (Children of Prisoners Europe) that should focus on the implementation of the recommendation, on the collection of data and multi-agency networking.

Framework Decision 909 on the Transfer of Prisoners

Expert meeting

The Belgian Prison Service hosted the meeting in Brussels. 28 experts representing 23 EU Member States joined the meeting as well as representatives from the European Commission. An important element of the meeting was the discussions between the experts on several challenges they face in the implementation of the Framework decision. Individual presentations were given by France and Romania on the transfer of prisoners and the Netherlands and UK gave individual presentations on the care and transfer of mentally disordered prisoners in relation to FD 909. Participants also got an update on e-CODEX which interlinks national and European IT systems in the e-Justice domain.

Based on the input from the group EuroPris collects statistics on the number of EU prisoners in EU prisons and the numbers of incoming and outgoing transfers.

Education in Prison

Expert meeting

The Slovak General Directorate of the Corps of Prison and Court Guards kindly hosted the second Education in Prison expert group meeting in Bratislava. During the meeting the experts discussed developments in prison education in their respective jurisdictions over the past year. Additionally, the group worked on a review of the Council of Europe recommendation Rec. R (89) 12 on education in prison. Based on the feedback from a questionnaire sent to all Council of Europe member states and the experiences within the group the experts formulated advice on changes of and additions to the recommendation in order to better reflect the current status and needs of prisoner education. These comments will be presented to the CoE in 2019.

Real Estate & Logistics

Expert meeting

The Real Estate expert group met in Stockholm, hosted by the Swedish Prison and Probation Service. The group presented actual developments in their services on topics such as technology, facility management delivery models, custodial fixtures and fittings, designing accommodation, energy management, sustainability and modern methods of construction. The group is currently working on two reports: Designing for Rehabilitation & Designing for Women in Prisons.

Foreign Nationals in Prison and Probation

Expert meeting

50 prison, probation, academic and NGO representatives of over 17 European countries gathered at The Hague for the EuroPris/CEP Workshop on foreign nationals in prison and probation. Presentations covered current research findings, policy and operational practice in working with this increasingly significant group. It was combined with a panel discussion on the different levels of foreign nationals in prison and probation and the underlying reasons for these differences. A second panel was on resettlement options for expelled foreign prisoners with presentations from NGO's of different European countries.

Expert meeting

The expert group is a joint initiative by EuroPris and CEP, with EuroPris being in the lead. The group consists of experts from prison and probation, as well as representatives from ngo's that provide support to Foreign Nationals. The expert group coordinator is part of the EuroPris Secretariat. During 2018 the group met twice. In Brussels in March the agenda was focused on planning the workshop in October. In connection with the workshop the group met again to review past activities and discuss the future of the group.

European Prison Regime Forum (EPRF)

Workshop

In November EuroPris organised the annual EPRF workshop in The Hague, hosted by the Dutch Custodial Institutions Agency. 46 participants from 19 countries attended the workshop. This was the third time that the EPRF was organised by EuroPris. Speakers from Dutch Custodial Institutions Agency and the UNODC opened the Workshop followed by an original academic scope on the interaction of the human brain and the prison environment. Vocational training, employment skills, reintegration, business oriented models, best practices on regimes, quality of staff, continuity of work, were discussed in an interactive way. The methodology of the World Café stimulated the mutual exchange of ideas.

ICT in Prisons

Workshop

ICT is getting an increased importance to all organisations. In prison services this affects staff as well as inmates when prisons are getting smarter and more connected. There is a need to address these issues to keep up with the development. Therefore 58 experts from 24 countries met in Stockholm to discuss Smart Prisons, Prison Statistics and Implementation of the GDPR. An overarching theme of the workshop was how ICT can be used to assist prisoners in their rehabilitation and in their contact with family and others outside the prisons. Apart from a large number of presentations a new benchmarking tool for collecting and benchmarking ICT systems was piloted during the workshop.

Expert meeting

This meeting was hosted by the Croatian Prison Service in Zagreb. During the meeting the group reflected on recent evolutions and changes in the area of ICT. The group discussed what kind of strategy EuroPris and the members need in the digital age, also related to new issues as Artificial Intelligence. Important is the aim to connect more with other expert groups, to support the CoE Conference of Directors of Prison and Probation (CDPPS) in Cyprus, which will in 2019 focus on ICT developments and to contribute to the upcoming TIC Conference in Lisbon.

Conferences

Correctional Research Symposium

EuroPris organized in cooperation with ICPA and the Czech Prison Service the 2nd International Correctional Research Symposium in Prague, Czech Republic. The main theme of the symposium was “What is good prison research?”. There were 125 professionals from over 30 countries attending the event. The conference offered a unique opportunity for an active dialogue and mutual understanding between academics and prison managers on this subject. Presentations included topics related to Management of Research, Qualitative and Quantitative Approaches in Measuring Performance, Community Corrections and Probation, Healthcare, Technology and Rehabilitation.



CRS
2018

International Correctional Research Symposium

**What is Good
Prison Research?**

Prague, Czech Republic, 8-10 May, 2018

Summer course

Within the framework of the Criminal Justice Platform, EuroPris organised together with CEP and the European Forum for Restorative Justice (EFRJ) for the second time a summer course in Barcelona on Radicalisation and Violent Extremist offenders (VEO). In three groups practitioners from prison, probation and restorative justice joined in a cross professional and cross European setting in three workshops. The themes of the three workshops were characteristics of VEO's, alternatives to detention and a restorative approach to violent extremism. The summer course was a combination of workshops, plenary sessions and field visits.

Online services

EuroPris keeps and maintains two databases, the European Prison Information System (EPIS) and the Knowledge Management System (KMS). Both databases build on the purpose of benchmarking and providing members with information about other European Prison Services, their prison establishments and details of their operations.

EPIS

EPIS is a web-based digital map of Europe containing operational data of European Prison Services on the national level and on the individual establishment level. The accessibility of data is layered, with some data accessible to all website visitors and others only for registrants with a Ministry of Justice/Prison Service and EC DG Justice mail address. EuroPris has entered into an agreement with the University of Lausanne to link EPIS data with the Council of Europe's SPACE initiative. The purpose is to create a more comprehensive and interactive database of prison information. In addition, progress has been made in the dialogue with the European Council and DG Justice of the European Commission to involve EPIS as part of the European e-Justice Action Plan 2019-2023. The European Council issued a recommendation to Member States via the national correspondents of the Working party on e-Law for submission of their prison data to the EuroPris EPIS system.

EuroPris has been actively stimulating Prison Services in the Council of Europe region to populate EPIS with data through presentations at events and the organisation of EPIS trainings in 2015 and 2016. In March 2018 a focus group consisting of academics and users assembled to improve EPIS' performance and contents. Ahead of the meeting an EPIS needs questionnaire was sent out and answered by 30 European jurisdictions. By the end of 2018 the system contained the complete data of 27 jurisdictions and 2 jurisdictions completed it partially.

Table: Status of completing data on EPIS

Completed		EuroPris members, partially completed	EuroPris members, not completed
Albania	Germany – Mecklenburg-West	Georgia	Cyprus
Austria	Pomerania	Switzerland	Denmark
Belgium	Germany – Hessen		France
Bulgaria	Latvia		Malta
Catalonia	Lithuania		Northern Ireland
Croatia	Luxembourg		Portugal
Czech Republic	Montenegro		Sweden
England and Wales	Netherlands		
Estonia	Norway		
Finland	Romania		
Hungary	Slovakia		
Ireland	Slovenia		
Italy	Scotland		
	Turkey		

KMS

The EuroPris Knowledge Management System (KMS) supports inter-agency collaboration and supports European Prison Services who want to enquire or benchmark on specific topics with a wide network of European colleagues. EuroPris built a system that allows to digitally share such questions with their European network and to produce a structured report within a very short period. The report is then accessible to all respondents and others having interest in these issues.

The number of KMS reports is still increasing. In 2018, EuroPris produced 46 KMS reports and received a response on each questionnaire from an average of 12 Prison Services. The data collected through KMS are archived on the EuroPris website.

For a full list of KMS reports, see table 4 in the Annex 2.

Projects

Being a partner in multilateral EU funded cooperation projects has proven to be of value for the projects, for the work of EuroPris and for our members. The role of the EuroPris secretariat was mainly to source experts and to disseminate project results and activities to a wider European audience. Further, EuroPris advised on and linked outcomes to other activities or initiatives that were taking place in European prisons and corrections, specifically to the work of the expert groups and workshops organised by EuroPris. In 2018 EuroPris cooperated in four projects.

EuroPris participated as Associate Partner in an Academy of European Law (ERA) Action Grant project (EC DG Justice): ***Enhancing Cross-border Mutual Legal Assistance and Recognition of Decisions in Countering Terrorism and Preventing Radicalisation in Prisons***. The project consists of a series of seminars for which EuroPris frequently searched and proposed experts for presenting at the seminars.

EuroPris also participated as Associate Partner in the multilateral European Penitentiary Training Academies (EPTA) Action Grant project: ***Tackling gaps in cross-border cooperation for Penitentiary Training Academies*** (EC DG Justice). The project aims at strengthening and professionalising this staff training network within Europe to promote the cross-border sharing of training contents and methodologies. Within the project three expert groups will work on specific subjects. The project will also finance the construction of a professional website and support to the organisation of the annual EPTA conference.

EuroPris participated as Partner in two Erasmus+ projects (EC DG Education):



- R2PRIS Radicalisation Prevention in Prison (applicant University of Beira, Portugal)



- MENACE Mental Health, Aging and palliative care in European prisons (applicant Hospice Casa Sperantei, Romania)

The EuroPris Secretariat participated in the Steering Committee meetings of these projects and the main task was the dissemination and communication about the projects. The activities in both projects finished in 2018.

Apart from being partner in the above mentioned projects EuroPris supported the Swedish multilateral Action grant application for DEVICE, Domestic Violence Interventions Concept in Europe. The project aims to contribute to reduce the risk of reoffending by systematic and practical testing of two accredited treatment programmes, to build capacity within the partner agencies, NGOs, health care services and municipalities, and to evaluate the efficacy of the tested programs in order to adapt and make them transferable to other European countries.

Position EuroPris in a network of related organisations and European bodies

Executive summary

EuroPris has become the central point of contact for penitentiary issues in Europe. Several organisations are active in the penitentiary field and many of them focus on a specific topic or expertise that is related to prison operations. EuroPris connects European Prison Services and cooperates with organisations active in issues that are relevant for the EuroPris members.

EuroPris is regularly approached by a wide range of experts, organisations and Prison Services seeking support or information. And, EuroPris is often invited to present its work and activities at events that are organized by related organisations or Prison Services. The central role that EuroPris plays in the European penitentiary arena is essential for mutual learning and exchange, for linking and strengthening activities, and for preventing duplication of efforts.

Having the observer status at the Council for Penological Cooperation (PCCP) of the Council of Europe, EuroPris provides input to the discussions at the PCCP meetings and to the development of the annual Conference of Prison and Probation Directors (CDPPS).

As the main funder of EuroPris, the priorities of the European Commission DG Justice to a certain extent determine the work program of the organisation. However, this relation is reciprocal, and EuroPris is a cooperation partner to the Commission when it comes to issues like radicalisation, transfer of prisoners and detention conditions. In 2018 further steps have been taken in positioning EuroPris vis-à-vis other organisations and deepening relations. Several events were co-arranged, with CEP the Foreign Nationals in Prison and Probation workshop, with ICPA the Correctional Research Symposium, as well as the Criminal Justice Platform Summer course with CEP and EFRJ.

During 2018 EuroPris continued developing partnerships with other networks, such as the European Penitentiary Training Academies (EPTA) and Radicalisation Awareness Network (RAN). Furthermore, in 2018 EuroPris organised the annual EPRF workshop for the third time.



Partnerships and joint events

European Prison Education Association (EPEA)

EPEA was created to support the implementation of the 1989 Council of Europe recommendation on prison education and to connect prison educators across national boundaries. Since almost 30 years EPEA organise conferences to exchange ideas and discuss education for prisoners. EPEA is an important working partner to EuroPris and contribute to the work of the expert group for prison education.

European Prison Regime Forum (EPRF)

The European Prison Regime Forum has been organised since 1996 on an annual basis. The focus of the EPRF network has always been on work in prison, vocational training and prisoners' employment after release. Since the founding of EuroPris, the organisation has been attending the EPRF annual events and stayed in close contact with the EPRF Steering group. In 2016 the Steering Group and EuroPris decided that the EPRF would continue to operate under the EuroPris umbrella and that EuroPris will continue to organize the annual EPRF conference. It was decided that after the third EPRF conference organized by EuroPris the Forum will move to a bi-annual schedule.

European Penitentiary Training Academies (EPTA)

EPTA provides a structure that supports sharing of training methodologies and contents across Europe. EPTA aims at developing a cooperation that enhances initial and continuous training of correctional staff. The network also boosts awareness of the correctional staff's work in prison and probation settings. A Memorandum of Understanding was signed, agreeing that EuroPris will support EPTA in their communication and dissemination, and provide for a liaison that will contribute to the contents and organisation of their annual event. Adding to that EuroPris and EPTA members are now involved in an EU funded project that aims at strengthening the EPTA network. It has been agreed that EuroPris will take the function of the Secretariat of EPTA next to EPTA having the rotating annual presidency.

European Forum for Restorative Justice (EFRJ)

The European Forum for Restorative Justice was founded in 2000 and aims to develop restorative justice practices in Europe. It is a membership organisation holding more than 300 members coming from research, policy and practice. EFRJ develop knowledge through research projects, publish reports, practice manuals and guidelines, organise events, conferences and trainings, and promote restorative justice on the European level. The aim is to close the gap between research, policy and practice and enable these fields to interact with each other.

Criminal Justice Platform (CJP)

CJP is a collaborative effort between EuroPris, the Confederation of European Probation (CEP) and the European Forum for Restorative Justice (EFRJ). The three organisations cooperate in this informal network since 2013 and have organized a number of joint events for their networks. In 2018, one activity was held within the CJP framework, the Summer course on Radicalisation and Violent Extremist Offenders in Barcelona.

Confederation of European Probation (CEP)

In an affiliation agreement between EuroPris and CEP it is agreed that the two organisations will cooperate each year on two subjects. Foreign Nationals in Prison and Probation (FNPP) was taken up from the beginning and will continue with expert meetings and bi-annual workshops. The subject of the second activity can be different every year. Joint events in 2018 were the expert pre-meeting on domestic violence, FNPP expert meetings and workshop.

International Corrections and Prisons Association (ICPA)

Without having a formalised relationship, EuroPris works closely with ICPA in the organisation of large scale worldwide conferences. ICPA is a global organisation and is a valuable partner when it comes to organising events that aim at a worldwide knowledge sharing. ICPA is a partner in the Technology in Corrections conference (2015 & 2017) and the Correctional Research Symposium (2017 & 2018).

Children of Prisoners Europe (COPE)

COPE is a pan-European network working with and on behalf of children with imprisoned parents. The network encourages innovative perspectives and practice to ensure that the rights of children with imprisoned parents are fully respected and that action is taken to secure their well-being and healthy development. They seek to boost awareness and achieve new ways of thinking, acting and interacting on issues concerning children affected by parental imprisonment. The organisation has contributed to the work of EuroPris' expert group on Family relations.

Networking

To establish and promote the central role in the European penitentiary field EuroPris must be visible. As a network organisation, networking is an important aspect of the work: in order to be up-to-date on developments in Europe, to know the main actors and to make them familiar with the work of EuroPris. Therefore, EuroPris' representatives are frequenting events of other organisations, not only in Europe but globally.

Table: Participation in conferences / activities of partner organisations

Date / Place	Activity	EuroPris secretariat / Board member / Expert
6-7 March / Utrecht, Netherlands	Radicalisation Awareness Network, Family and Social Networks	Tuija Muurinen (Family relations expert group member)
14 March / Brussels, Belgium	Radicalisation seminar at French Embassy	Kirsten Hawlitschek
7-8 June / Hessen, Germany	Radicalisation Awareness Network study visit	Hans Meurisse
12-15 June / Agen, France	Annual Conference of European Penitentiary Training Academies	Kirsten Hawlitschek
18-19 June / Brussels	European Judicial Training Conference	Hans Meurisse
9-10 July / Brussels, Belgium	Radicalisation Awareness Network, Risk Assessment meeting	Hans Meurisse
4-6 September / Edinburgh, Scotland	Young Offenders Seminar	Kirsten Hawlitschek
20-22 September / Bucharest, Romania	EUROFEDOP Seminar on Migration and Security	Jennie von Alten (FNPP expert group member)
11-12 October / Luxembourg	Radicalisation Awareness Network. Plenary & High level conference	Hans Meurisse
25-26 October / Budapest, Hungary	Radicalisation Awareness Network, Prison and Probation plenary meeting	Hans Meurisse

Date / Place	Activity	EuroPris secretariat / Board member / Expert
22-26 October / Montreal, Canada	Annual Conference International Corrections and Prisons Association	Kirsten Hawlitschek
16 November / Paris, France	Radicalisation Awareness Network; Police, Prison and Probation meeting	Kirsten Hawlitschek
21 November / Paris, France	Children of Prisoners Europe	Kirsten Hawlitschek
22 December / Paris, France	Police, Prison and Probation Radicalisation meeting	Kirsten Hawlitschek

Council of Europe

EuroPris has an observer status at the Council of Europe Council for Penological Cooperation (PCCP) and participates at their expert panels and annual plenary meeting. In 2018 the main work of the PCCP relevant to Prison Services were the recommendations on children of imprisoned parents and restorative justice in criminal matters. A revision of the commentary to the European Prison Rules has also been initiated. EuroPris supported the PCCP with regard to contents and speakers for the Council of Europe Conference of Directors of Prison and Probation Services (CDPPS). In consultation with the Council of Europe the EuroPris Annual Conference and Annual General Meeting were again linked to the CDPPS.

For details about EuroPris participation in Council of Europe events, see table 3 in the Annex.

European Commission DG Justice

Within the new 2018-2021 Framework Partnership Agreement of the Justice Program EuroPris received in 2018 European Commission (EC) co-financing through the Operating Grant of the Justice Program. Being financed by the EC means that the work program of EuroPris is, at least partly, aligned with the priorities of the Justice Directorate. Therefore, the Secretariat keeps close contact with the Commission and provides them with reports and invitations to our events and has several meetings throughout the year with EC staff to discuss the inclusion of their priorities into the EuroPris work program. The subjects related to prisons that were most relevant for the EC were the transfer of Prisoners under FD 909, detention conditions and radicalisation. EuroPris has been implementing activities in all three areas. On FD 909 EuroPris makes an important contribution to the practical implementation of this instrument through its expert group, to which all 28 EU Member States are invited.

Consolidate EuroPris as European representative organisation in the field of Correctional Services

Executive summary

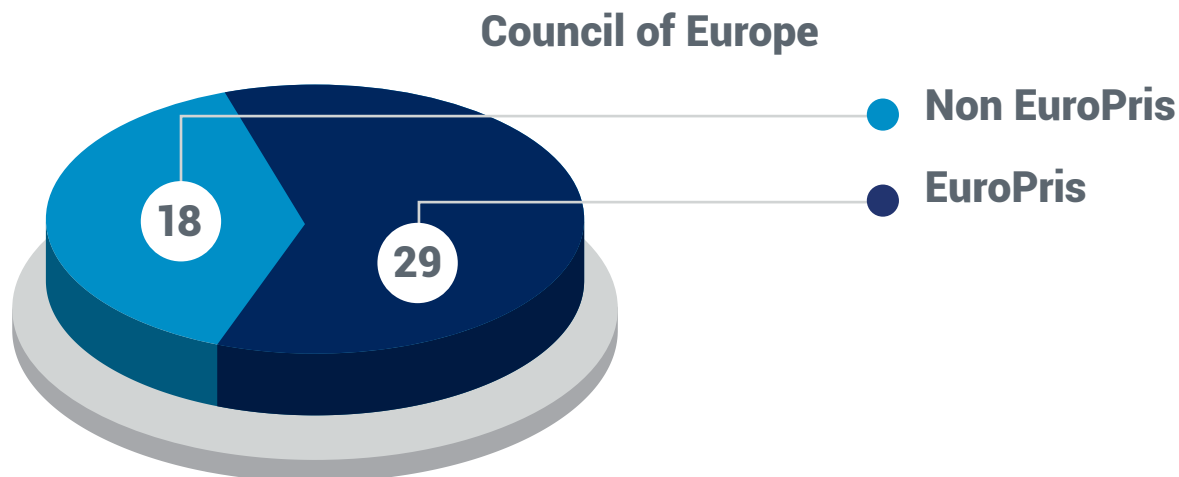
EuroPris has entered a new phase of development, shifting focus from growth to the deepening of relationships and increasing overall quality and value for the members. It also means the solidification of EuroPris' status as European representative in the field of corrections.

Membership numbers are stable. At the end of 2018 EuroPris had 31 member jurisdictions. Over the year France and Switzerland joined as members. No jurisdictions decided to leave. EU coverage is well over 90 percent.

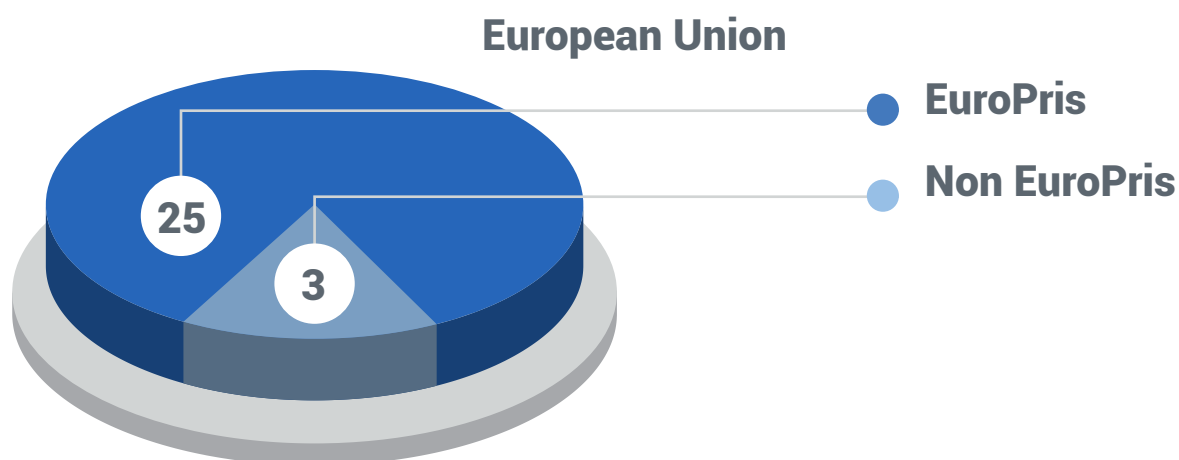
The board gathered three times in 2018, for two board meetings and for the Annual General Meeting. At the AGM two new board members were elected. During the second half of 2018 the board was reduced with one member due to a change in the professional position. By the end of year the board consisted of seven Director Generals.

Membership development

All Council of Europe jurisdictions will be accepted as Members of EuroPris. Jurisdictions from 29 countries out of 47 are now EuroPris members (the member jurisdictions of England/Wales, Scotland and Northern Ireland make up one CoE country: United Kingdom).



In 2018 France and Switzerland joined as EuroPris members increasing the total number of members to 31 jurisdictions. EuroPris members now cover 25 EU countries, which accounts for 89 percent of the European Union.



To inform about EuroPris activities and to increase interest of membership executive Director Kirsten Hawlitschek met with the Director Generals of Kosovo, Macedonia and Albania. The meeting took place at the Netherlands Helsinki Committee in The Hague in November 2018.

Board and Executive Committee meetings

EuroPris is headed by an international Board that holds a maximum of 10 positions. There were three face-to-face board meetings during 2018; in Schwerin, Johvi and Riga.

The Executive Committee consists of 5 board members (President, 3 Vice-Presidents, and Treasurer) and the Executive Director. There was no need to hold separate Executive Committee Meetings in 2018.

Annual General Meeting (AGM)

The 7th EuroPris Conference and Annual General Meeting was hosted by the Estonian Prison Service on 18 June 2018 in Johvi, Estonia. There were 60 participants attending the Conference from 27 countries. 26 EuroPris members attended the event. At the conference three countries, France, Croatia and Ireland, presented pressing issues in their Prison Service. In addition the EuroPris expert groups gave presentations about their work and the reports they produced in the past year. The work of the board was presented by President Nils Öberg.

At the 2018 AGM the members approved the introduction of an expert group on domestic violence together with CEP as well as the prolongation of the Family Relations expert group with a focus on the CoE Recommendation on Children of imprisoned parents. The workshop topic for the EuroPris / CEP joint workshop was discussed and the AGM promoted Collaboration with Municipalities as a relevant topic.

The Annual report of 2017, the Work programs and Budgets for 2018-2019 were presented and they were approved unanimously during the meeting. The proposed amendments to the statutes were also approved.

Subsequently new board members were elected. EuroPris is headed by an international Board of a maximum of 10 European Director Generals of Prison Service head offices. The Board members are elected by the AGM. After the **2017 election** the Board consisted of the following members:

- | | |
|--|---|
| -Nils Öberg - Sweden, President | -Jörg Jesse – Germany, Board member |
| -Karin Dotter-Schiller – Austria, Vice-President | -Christian Plesa – Romania, Board member |
| -Michael Spurr – England/Wales, Vice-President | -Ilona Spure – Latvia, Board Member |
| -Peter van der Sande – Netherlands, Treasurer | -Petr Dohnal – Czech Republic, Board Member |
| -Santi Consolo – Italy, Board member | -Jorge Monteiro – Portugal, Board member |

At the 2018 AGM Karin Dotter-Schiller, Michael Spurr and Peter van der Sande, the last three founding Board members, left the Board due to the expiration of their term. Jorge Monteiro left the Board for personal reasons.

For the four vacant positions the Secretariat received two nominations. The two nominated candidates (Celso Manata and Erich Meyer) were elected by acclamation. The first term for these newly elected Board members is three years and they will be in this position until the Annual General Meeting in 2021. The composition of the new Board is the following:

- | | |
|--|---|
| -Nils Öberg - Sweden, President | -Ilona Spure – Latvia, Board Member |
| -Santi Consolo – Italy, Board member | -Petr Dohnal – Czech Republic, Board Member |
| -Jörg Jesse – Germany, Board member | -Celso Manata – Portugal, Board Member |
| -Christian Plesa – Romania, Board member | -Erich Meyer – Austria, Board Member |

Due to a change in his professional position Santi Consolo left the Board later in 2018.

Communication

EuroPris uses several media to connect and communicate with their members and network. The first and most direct way of communication is the e-mail and direct mailing to the Heads of Service, liaison and in some cases all contacts. In 2017 the organisations' website www.europris.org was re-launched after being completely renewed and largely improved in many aspects. During 2018 the website had on average 2260 visitors per month.

The digital bi-monthly newsletter continued to be well received by about 1700 recipients. Next to fixed sections with contributions from Director Generals of Prison Services, feature articles, information about EuroPris activities, expert groups and projects, the newsletter contained information on upcoming events, on relevant documents and news articles.

The LinkedIn profile was used to publish news items from the correctional field and has become a well-used medium during events. On LinkedIn the EuroPris network had 806 followers.

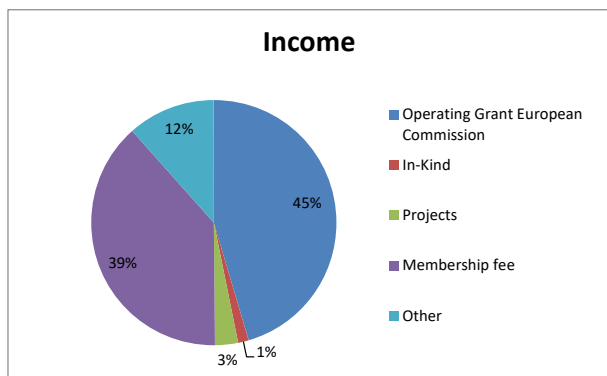
All events were documented in notes or reports and published on the website. The main outputs from the expert groups are diverse in shape and form depending on members' needs and effective dissemination. For FD 909 the statistics on the Transfer of Sentenced Prisoners are updated annually at the FD 909 expert meeting. The expert group on ICT created the first matrix for benchmarking and transparent comparison of technology used in prisons and of the providers of the technology. For foreign nationals in prison and probation the EuroPris expert group has collaborated with CoE to develop an e-course to improve the management of foreign prisoners based on the Council of Europe Recommendations. The Family Relations group developed a Good Practice Collection for prison services. The Education in prison expert group started an evaluation of the existing Council of Europe Recommendation Rec. R (89) 12, also based on a questionnaire set out to European Prison Services.

Finance summary 2018

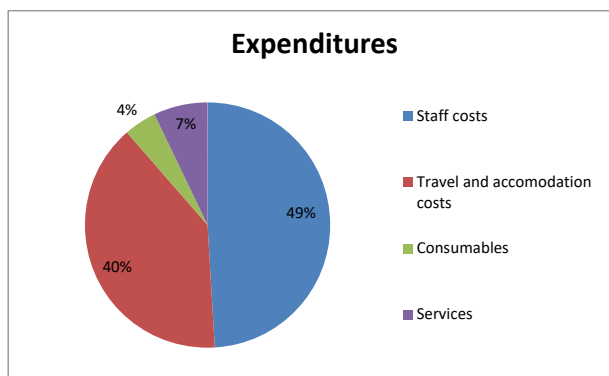
EuroPris ended 2018 with a positive result on ordinary Income and Expenditure of € 46.934. After deduction of the expenditures from the Special Purpose Reserve - € 21.591 -, a result of operations remains of € 25.343.

The income for 2018 was € 427.972, expenditures, including expenditures from the Special Purpose Reserve, were - € 402.629 comprised as follows:

Income



Expenditures



The category "Other" for income comprised registration fees from joint events.

EuroPris keeps a continuity reserve that serves as a financial safeguard if funding from the European Commission would stop or be less than expected. The continuity reserve is determined to be € 120.000 which is the maximum value decided by the Board. The Board also decided to create a staff training reserve. € 2.000 will be added annually up to a maximum of € 10.000. Additional income shall be re-invested in the organisation via the Special Purpose Reserve. The spending of this reserve has been agreed by the Board and facilitates amongst others the participation of representatives of members in the activities organised by EuroPris.

The Hague, 21 March 2019

Nils Oberg
President of EuroPris

Cristian Plesa
Treasurer of EuroPris



FINANCIAL REPORT 2018

Balance per 31 December 2018

ASSETS	31 Dec 18	31 Dec 17
Fixed Assets		
Fixed Assets	€ 107	€ 429
Current Assets		
Receivables & Accruals	€ 51.171	€ 46.947
Cash & cash equivalents	€ 336.847	€ 167.090
	€ 388.018	€ 214.037
Total	€ 388.125	€ 214.466
RESERVES AND LIABILITIES		
Reserves		
Continuity reserve	€ 120.000	€ 120.000
Special-purpose reserve	€ 75.409	€ 52.067
Staff training reserve	€ 2.000	€ 0
	€ 197.409	€ 172.067
Current Liabilities		
Payables & Accruals	€ 190.716	€ 42.399
Total	€ 388.125	€ 214.466

Statement of Income and Expenditures in 2018

INCOME	Realisation 2018	Budget 2018	Realisation 2017
Membership fee	€ 165.000	€ 155.000	€ 150.500
Governmental grants	€ 194.362	€ 199.892	€ 196.562
Contribution In-kind	€ 6.000	€ 14.400	€ 30.060
Project income	€ 13.025	€ 13.447	€ 23.395
Other incomes	€ 49.586	€ 2.500	€ 62.780
Total Income	€ 427.972	€ 385.239	€ 463.297
EXPENDITURES			
Eligible according to EU Grant rules	€ 242.982	€ 249.892	€ 246.442
Spending In-Kind	€ 6.000	€ 14.400	€ 30.060
Expenditures on projects	€ 11.297	€ 13.520	€ 21.029
Other Spending	€ 120.758	€ 70.451	€ 131.028
Total expenditures on ordinary activities	€ 381.038	€ 348.262	€ 428.558
Result on ordinary Income and Expenditures	€ 46.934	€ 36.977	€ 34.739
Expenditures from Special Purpose Reserve	€ 21.591	€ 49.400	€ 21.926
Result of operations	€ 25.343	-€ 12.423	€ 12.814

Appropriation of the result:

From the result of € 25.343, € 2.000 will be added to the Staff training reserve and € 23.343 to the Special purpose reserve.

Cashflow Statement

	2018	2017
Cash & cash equivalents 1 January	€ 167.090	€ 146.314
Cashflow from operational activities		
Result of operations	€ 25.343	€ 12.814
Increase of current assets	-€ 4.224	€ 7.758
Decrease of current liabilities	€ 148.317	-€ 118
Depreciations	€ 322	€ 322
Reserves		
Provisions		
	€ 169.757	€ 20.776
Cashflow from investment activities		
Fixed assets	€ 0	
	€ 0	€ 0
Cash & cash equivalents 31 december	€ 336.847	€ 167.090

Explanatory Notes

Accounting principles

General

The annual accounts 2018 have been drawn up according to generally accepted accounting principles in the Netherlands. The bookyear is the same as a calenderyear.

Principles of valuation

Assets and liabilities are stated at face value unless indicated otherwise. Transactions in foreign currencies are recorded using the rate of the transaction.

Reserves

According to the decision of the Board of EuroPris on 25 September 2015 the continuity reserves will be maximized at € 120.000.

The result is added for € 2.000 to the Staff training reserve - board decision 2nd October 2018 - and for € 23.343 to the special purpose reserve, that will be used to facilitate the participation of EurPris members in activities organised by EuroPris.

Foundation of determining the result

Income and expenditure are recorded in the period to which they relate- accrual accounting.

General information

Registration Chamber of Commerce

Europris is registered in the Chamber of Commerce of The Hague, Netherlands as European Organization of Prison And Correctional Services under number 54119715.

Audit

The administration of the financial year 2018 and the yearreport are audited by HLB Den Hartog, registeraccountants in The Hague. The independent auditors statement is added to this report.

Salaries/fees

The members of the staff are seconded from other organisations or self-employed.
The gross salary costs of the executive director are € 105.328.

Explanatory Notes to the Balance Sheet Statement

ASSETS	31 Dec 18	31 Dec 17
Fixed Assets		
1st of January	€ 3.015	€ 3.016
Investments depreciation	-€ 2.587	-€ 2.265
Bookvalue 1st of January	€ 429	€ 751
Investments during the year	€ 0	€ 0
Depreciation in the year	-€ 322	-€ 322
Movements	-€ 322	-€ 322
31st of December investments	€ 3.015	€ 3.016
Depreciation	-€ 2.908	-€ 2.587
Bookvalue 31st of December	€ 107	€ 429

CURRENT ASSETS	31 Dec 18	31 Dec 17
Receivables & accruals		
Debtors	€ 13.543	€ 2.602
EU operational grant	€ 34.451	€ 39.011
Other receivables and accruals	€ 3.177	€ 5.334
	€ 51.171	€ 46.947
Cash & cash equivalents		
Rabo Verenigingspakket	€ 177.831	€ 1.096
Rabo Bedrijfsspaarrekening	€ 159.017	€ 165.994
	€ 336.847	€ 167.090

RESERVES AND LIABILITIES	31 Dec 18	31 Dec 17
Specification of reserves		
Continuity reserve		
Balance 1st of January	€ 120.000	€ 120.000
Result of operations	€ 0	€ 0
	€ 120.000	€ 120.000
Special-purpose reserve		
Balance 1st of January	€ 52.067	€ 39.253
Expenditures from Special Purpose Reserve	-€ 21.591	-€ 21.926
Dotation	€ 44.934	€ 34.739
	€ 75.409	€ 52.067
Staff training reserve		
Balance 1st of January	€ 0.00	
Expenditures from staff training reserve	€ 0.00	
Dotation	€ 2.000	
	€ 2.000	
Current liabilities - payables & accruals		
Tunaweb		€ 6.780
Tentoo Payroll		
Others	€ 3.959	€ 3.551
Accounts payables	€ 2.289	€ 9.021
	€ 6.248	€ 19.352
Pre-financing on projects	€ 3.821	€ 14.963
Pre-financing EC 2019	€ 159.966	
Technology in Corrections conference 2019	€ 10.392	
Membership fee 2019	€ 3.500	
HLB Den Hartog auditors	€ 6.353	€ 7.260
Others	€ 435	€ 825
Other accruals	€ 184.468	€ 23.047
Total current liabilities	€ 190.716	€ 42.399

Explanatory Notes to the Statement of Income and Expenditure

INCOME	Realisation 2018	Budget 2018	Realisation 2017
Membership fee			
Membership fee	€ 165.000	€ 155.000	€ 150.500
Governmental grants			
European Commission	€ 194.362	€ 199.892	€ 196.562
Contribution in-kind			
Communication officer/coordinator			€ 15.660
Office rent Belgian Ministry of Justice		€ 8.400	€ 8.400
Office rent Dienst Justitiele Inrichtingen	€ 6.000	€ 6.000	€ 6.000
	€ 6.000	€ 14.400	€ 30.060
Project Income	€ 13.025	€ 13.447	€ 23.395
Other income			
Conference Technology in Corrections			€ 27.587
Summer course Criminal Justice Platform	€ 19.825		
Correctional Research Symposium (CRS)	€ 29.761	€ 2.500	€ 20.045
Interest			€ 22
Other			€ 31-
	€ 49.586	€ 2.500	€ 62.780

EXPENDITURES	Realisation 2018	Budget 2018	Realisation 2017
Eligible according to EU Grant rules			
A-Staff			
President of the			€ 5.400
Executive director	€ 101.687	€ 96.163	€ 93.808
Office manager The Hague	€ 39.040	€ 40.970	€ 25.817
Business manager Jan-Jun Brussels			€ 20.663
	€ 140.728	€ 137.133	€ 145.688
B- Travel	€ 92.923	€ 105.055	€ 77.210
C- Equipment	€ 1.082	€ 996	€ 685
D- Consumables	€ 3.222	€ 2.172	€ 3.936
E- Other direct costs			
Catering workshops			€ 5.756
Publications	€ 1.156	€ 1.400	€ 2.591
Audit			€ 7.260
Digital Services	€ 3.261	€ 2.536	€ 2.160
Other	€ 610	€ 600	€ 1.157
	€ 5.028	€ 4.536	€ 18.923
Spending In-Kind			
The expenditure in kind consists of:			
Office rent Brussels, The Hague	€ 6.000	€ 14.400	€ 14.400
Coordinator FD 909			€ 15.660
	€ 6.000	€ 14.400	€ 30.060

Expenditures on projects	Realisation 2018	Budget 2018	Realisation 2017
Staff costs	€ 6.148	€ 8.320	€ 15.528
Other costs	€ 5.149	€ 5.200	€ 5.501
	€ 11.297	€ 13.520	€ 21.029

Other Spending Staff costs

Financial management	€ 20.594	€ 12.122	€ 17.620
ICT manager	€ 8.093	€ 6.840	€ 6.434
Office manager			€ 19.821
Business manager			€ 3.452
CRS fee, Ilyina, Hawlitschek	€ 4.988	€ 3.583	€ 8.964

Activities

Travel cost outside EU (participation ICPA)	€ 3.154	€ 2.000	€ 4.403
3 international conferences + 2 meetings network members	€ 965	€ 2.210	€ 22.630
Catering/meeting rooms EuroPris workshops	€ 15.581	€ 25.000	€ 450
Catering/meeting rooms EuroPris expert meet-	€ 2.775	€ 6.920	€ 2.330

Other expenses

Financial audit	€ 6.353	€ 7.260	
Conference Technology in Corrections			€ 694
Summer course Criminal Justice Platform	€ 16.935		€ 13.349
Correctional Research Symposium (CRS)	€ 33.155		€ 18.951
EPIS development/website development		€ 2.000	€ 10.108
CDPPS Oslo			€ 278
Staff training		€ 1.000	
Other	€ 8.164	€ 1.516	€ 1.544
	€ 120.758	€ 70.451	€ 131.028

Special Purpose Reserve

SPENDING SPECIAL PURPOSE RESERVE	Realisation 2018	Budget 2018	Realisation 2017
Reimbursement registration fee ICT conference			€ 4.485
Reimbursement registration fee CRS	€ 195	€ 3.900	€ 2.145
Support travel costs family relations workshop	€ 998	€ 5.500	
Support travel costs radicalisation workshop			€ 4.708
Support travel costs forecasting workshop			€ 1.000
Support travel costs risk assessment workshop			€ 4.878
Support travel costs mental health workshop			€ 1.769
Secretariat additional staff time	€ 13.481	€ 13.500	
EPIS development		€ 10.000	
Support travel costs ICT workshop	€ 3.481	€ 5.500	
Support travel costs FNP workshop	€ 1.993	€ 5.500	
Support travel costs EPRF workshop	€ 1.444	€ 5.500	€ 2.940
	€ 21.591	€ 49.400	€ 21.926

Annex 1

Budget & execution summary Operating Grant European Commission

Ref.	Budget heading	Estimated expenditure	%	Declared expenditure	Change %
A	Staff	€ 137.133		€ 140.728	2,6 %
B	Travel	€ 105.055		€ 92.923	-11,5 %
C	Equipment	€ 996		€ 1.082	8,6 %
D	Consumables	€ 2.172		€ 3.222	48,4 %
E	Other direct costs	€ 4.536		€ 5.028	10,8 %
	Total Eligible Costs	€ 249.892		€ 242.982	
G	Contribution in kind/non eligible	€ 14.400		€ 6.000	
	Total Costs	€ 264.292		€ 248.982	

Ref.	Budget heading	Estimated income	%	Declared income	%
I	Financial contributions specifically assigned by donors to the financing of the eligible costs & Income generated by the financed activities	€ 0,00	0 %	0,00	0 %
K	Other income, including own contribution from the beneficiary	€ 50.000	0 %	50.000,00	0 %
		€ 199.892	1 %		
	Total	€ 249.892			
	Contribution in kind/non eligible	€ 14.400			
	Total Income	€ 264.292			

FINAL PAYMENT CALCULATION		Beneficiary request
A (Total Eligible Costs x % EU Contribution)		€ 194.362
B (Max. amount of EU Contribution)		€ 199.892
Base of final payment request (lowest amount of A/B)		€ 194.362
Profit = (Lowest amount of A/B + "I") - Total Eligible Costs		NA
Reimbursement % of the total direct eligible costs adjusted for the non-profit rule		NA
Final EU Contribution after application of the no-profit rule =		€ 194.362
Pre-financing paid		€ 159.910
Final payment		€ 34.451

Staff Costs

Position	Part time %	Amount	Budget
Executive Director	90 %	€ 101.687	Operating Grant
		€ 3.641	Criminal Research Symposium
		€ 105.328	
Secretariat	80 %	€ 39.040	Operating Grant
		€ 4.434	MenACE Project
		€ 1.714	R2Pris Project
		€ 1.347	Criminal Research Symposium
		€ 46.535	
Administrative assistant	40 %	€ 13.481	Special Purpose Reserve
Business manager	10 %	€ 8.093	Membership fee
Financial manager	20 %	€ 20.594	Membership fee
Total staff costs		€ 194.031	

Projects and events outside Operating Grant

Projects	Income	Expenditures	Balance
R2Pris	€ 4.355	€ 2.863	€ 1.492
MenACE	€ 9.690	€ 8.434	€ 1.256
Final Report ECOPRIS	-	€ 1.020	€ -1.020
Total Result	€ 14.045	€ 12.318	€ 1.727

Events	Income	Expenditures	Balance
Correctional Research Symposium (CRS)	€ 29.761	€ 33.350	€ -3.590
CJP Summer School	€ 19.825	€ 16.935	€ 2.890
Total Result	€ 49.586	€ 50.286	€ -700

INDEPENDENT AUDITOR'S REPORT

To: the Board of Vereniging Europris, The Hague

A. Report on the audit of the financial statements 2018 included in the annual report

Our opinion

We have audited the financial statements 2018 of Vereniging Europris, based in The Hague.

In our opinion the accompanying financial statements give a true and fair view of the financial position of Vereniging Europris as at 31 December 2018, and of its result for 2018 in accordance with the Guidelines for annual reporting 640 'Not-for-profit organisations' of the Dutch Accounting Standards Board.

The financial statements comprise:

1. the balance sheet as at 31 December 2018;
2. the statement of income and expenditures for 2018;
3. Cash flow statement for 2018; and
4. the notes comprising a summary of the accounting policies and other explanatory information.

Basis for our opinion

We conducted our audit in accordance with Dutch law, including the Dutch Standards on Auditing. Our responsibilities under those standards are further described in the 'Our responsibilities for the audit of the financial statements' section of our report.

We are independent of Vereniging Europris in accordance with the Wet toezicht accountantsorganisaties (Wta, Audit firms supervision act), the Verordening inzake de onafhankelijkheid van accountants bij assurance-opdrachten (ViO, Code of Ethics for Professional Accountants, a regulation with respect to independence) and other relevant independence regulations in the Netherlands. Furthermore we have complied with the Verordening gedrags- en beroepsregels accountants (VGBA, Dutch Code of Ethics).

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

B. Report on the other information included in the annual report

In addition to the financial statements and our auditor's report thereon, the annual report contains other information that consists of:

- Report of the board of directors;
- Budget & execution summary Operating Grant of European Commission;
- Staff costs; and
- Projects and events 2018 outside Operating Grant.

By performing these procedures, we comply with the requirements of the Dutch Standard 720. The scope of the procedures performed is substantially less than the scope of those performed in our audit of the financial statements. Management is responsible for the preparation of the other information, in accordance with the Guidelines for annual reporting 640 'Not-for-profit organisations' of the Dutch Accounting Standards Board.

C. Description of responsibilities regarding the financial statements

Responsibilities of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the Guidelines for annual reporting 640 'Not-for-profit organisations' of the Dutch Accounting Standards Board. Furthermore, management is responsible for such internal control as management determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

As part of the preparation of the financial statements, management is responsible for assessing the company's ability to continue as a going concern. Based on the financial reporting framework mentioned, management should prepare the financial statements using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Management should disclose events and circumstances that may cast significant doubt on the company's ability to continue as a going concern in the financial statements.

Our responsibilities for the audit of the financial statements

Our objective is to plan and perform the audit engagement in a manner that allows us to obtain sufficient and appropriate audit evidence for our opinion.

Our audit has been performed with a high, but not absolute, level of assurance, which means we may not detect all material errors and fraud during our audit.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. The materiality affects the nature, timing and extent of our audit procedures and the evaluation of the effect of identified misstatements on our opinion.

We have exercised professional judgement and have maintained professional skepticism throughout the audit, in accordance with Dutch Standards on Auditing, ethical requirements and independence requirements. Our audit included among others:

- identifying and assessing the risks of material misstatement of the financial statements, whether due to fraud or error, designing and performing audit procedures responsive to those risks, and obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;

- obtaining an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control;
- evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management;
- concluding on the appropriateness of management's use of the going concern basis of accounting, and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause a company to cease to continue as a going concern;
- evaluating the overall presentation, structure and content of the financial statements, including the disclosures; and
- evaluating whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant findings in internal control that we identify during our audit.

The Hague, 19 April 2019

HLB Den Hartog
Accountants & Consultants

Signed on original by:
S.T.M. ten Hagen RA

Annex 2

Table 1. Expert meetings, workshops and conferences

Date / Place	Activity	
28 February / Brussels	Radicalisation workshop	Kirsten Hawlitschek Hans Meurisse Julia Ilyina Gustav Tallving
7-8 March / Stockholm	Domestic violence, expert meeting	Kirsten Hawlitschek Gustav Tallving
12-13 March / Brussels	FNPP expert meeting	Kirsten Hawlitschek Nick Hammond
21 March / Brussels	EPIS focus group	Hans Meurisse Fraser Bryans
11-12 April / Vienna	Family relations workshop	Kirsten Hawlitschek Julia Ilyina Gustav Tallving
8-10 April / Prague	Correctional research symposium	Julia Ilyina Kirsten Hawlitschek Gustav Tallving
23-24 April / Stockholm	ICT workshop	Hans Meurisse Julia Ilyina Kirsten Hawlitschek Gustav Tallving
18 June / Johvi	EuroPris AGM and Conference	Julia Ilyina Kirsten Hawlitschek Gustav Tallving Nick Hammond Tatjana Laius Fraser Bryans Carla Huisman
18-19 September / Bratislava	Education in Prison, expert meeting	Kirsten Hawlitschek
26-27 September / Brussels	FD 909, expert meeting	Nalini Hussein Kirsten Hawlitschek
1-2 October / Stockholm	Real estate, expert meeting	Hans Meurisse
9-10 October / The Hague	FNPP workshop	Julia Ilyina Kirsten Hawlitschek Nick Hammond Gustav Tallving Tatjana Laius
21-22 November/ Zagreb	ICT expert meeting	Hans Meurisse
28-29 November / The Hague	European Prison Regime Forum	Kirsten Hawlitschek Hans Meurisse Tatjana Laius Julia Ilyina

Table 2. Project meetings

Date / Place	Activity	
1-2 March / Bruges	MenACE project, steering committee meeting	Gustav Tallving Julia Ilyina
30-31 May / The Hague	EPTA project, kick off meeting	Kirsten Hawlitschek
30-31 May / Bergen	MenACE project, steering committee meeting	Gustav Tallving Julia Ilyina
3-4 July / Lisbon	R2PRIS, final conference	Gustav Tallving Julia Ilyina
18 October / Brasov	MenACE project, steering committee meeting	Julia Ilyina Gustav Tallving
17-18 October / The Hague	EPTA project, steering committee meeting	Kirsten Hawlitschek

Table 3. Council of Europe events

Date / Place	Activity	EuroPris secretariat /
22-24 January / Strasbourg	PC-CP (Penological Council), Participation at meeting	Hans Meurisse
7-9 February / Brussels	Meeting SPACE – University of Lausanne	Hans Meurisse Fraser Bryans
15-16 March / Strasbourg	Radicalisation conference	Hans Meurisse Nick Hammond
11-13 April / Strasbourg	PC-CP (Penological Council)	Hans Meurisse
16-17 April / Strasbourg	National correspondents meeting	Fraser Bryans
19-20 June / Johvi	Conference of Prison and Probation Directors (CDPPS)	Kirsten Hawlitschek
1-3 July / Strasbourg	HELP project meeting	Nick Hammond Isabelle Storme
17-19 September / Strasbourg	PC-CP (Penological Council)	Hans Meurisse
20-21 September / Brussels	HELP project conference	Hans Meurisse Nick Hammond Isabelle Storme
6-8 November / Strasbourg	PC-CP (Penological Council) plenary meeting	Hans Meurisse

Table 4. List of KMS reports in 2018

Topic of the question	Requested by	
Institutionalised People in Custody	Irish Prison Service	7
Mechanical Fixations for the Immobilisation of Inmates in	Catalonia General Directorate of Prison Regime and Resources	13
Electronic Devices for Monitoring Inmates Inside Prisons	Lithuanian Ministry of Justice: Prison Department	10
Inmates in Exit Units	Slovakian General Directorate of the Corps of Prison and Court Guard	14
Regulations on Media in Prisons	Bulgarian General Directorate Execution of Sentences	9
Psychology Services for Open Prisons	Irish Prison Service	16
Purposeful Activities in Prisons	General Directorate of Prisons and Detention Houses of Turkey	15
Conditions for Imprisonment of Penitents/Repentants	Belgian Prison Service	10
Cameras on Uniforms	Slovakian General Directorate of the Corps of Prison and Court Guard	11
Staff Absence	Scottish Prison Service	9
Projects Focused on Inclusion of Inmates Into Society	Prison Administration of the Republic of Slovenia	12
Sentence Management Planning	Irish Prison Service	11
Prison Clothing	Lithuanian Ministry of Justice: Prison Depart-	15
Prison Administration Supervision	Austrian Federal Ministry of Constitutional Affairs, Reforms, Deregulation and Justice	13
National Management Manual	Catalonia General Directorate of Prison Regime	12
Execution and control of court decision on imprisonment as a sentence	Latvian Prison Administration	9
Programs for Violent Detainees	Ministry of Justice: Department of Prisons of France	12
Filing and Handling Requests Electronically	General Directorate of Prisons and Detention Houses of Turkey	15
Nutritional Supplements	Her Majesty's Prison and Probation Service	13

Topic of the question	Requested by	Response rate
Prison System and Academic Environment	Romanian National Administration of Penitentiaries	7
Security Procedures for Goods Entering Prisons	Belgian Prison Service	16
Good Practices with Juveniles and Minors in Prisons and in Community Sanctions	Criminal Sanctions Agency Finland	10
Devices Used for Measuring Blood Sugar Level	Belgian Prison Service	10
Execution and Control of Court Decision on Arrest as a Safety Measure	Latvian Prison Administration	8
Night Shifts in Penitentiary Institutions	Hungarian Prison Service	15
Family Visits	Prison Department of the Republic of Lithuania	16
Warning Messages in the Inmate's Phone Calls	Romanian National Administration of Penitentiaries	13
Mental Health, Palliative Care and Geriatrics	EuroPris for MenACE project	9
Visit Booking System	Irish Prison Service	15
ISO Certification in Prisons	Ministry of Justice: Department of Prisons in Estonia	13
Prevention of Forbidden Items in Prison	Lithuanian Ministry of Justice: Prison Department	17
Intelligence Gathering Mechanisms in Prisons	Hungarian Prison Service	16
Legal Regulations on Release of Life Sentenced Inmates in the EU member states	Lithuanian Ministry of Justice: Prison Department	15
Public-Private Partnership Projects	Slovakian General Directorate of the Corps of Prison and Court Guard	7
Specific Compensatory Remedies for Poor Detention	Romanian National Administration of Penitentiaries	10
Electronic Surveillance of Convicts	Romanian National Administration of Penitentiaries	12
Program for Sexual Offenders	Criminal Sanctions Agency Finland	19
Prison Cell Door Plates	Hungarian Prison Service	13
Motor Vehicles Used to Escort Prisoners	Austrian Federal Ministry of Constitutional Affairs, Reforms, Deregulation and Justice	17

Topic of the question	Requested by	Response rate
Lawyer Meetings in Prisons	General Directorate of Prisons and Detention Houses of Turkey	15
Fire in Prisons	General Directorate of Prisons and Detention Houses of Turkey	12
Escape from Prisons	General Directorate of Prisons and Detention	11
The Process for Complaints	Her Majesty's Prison and Probation Service	10
Children Staying With Their Mothers In Prison	General Directorate of Prisons and Detention Houses of Turkey	17
Legal Authorities of Correctional Officers and other Correctional Professionals	Hungarian Prison Service	12

Table 5. Expert groups with member representation in 2018

Member \ Group	ICT	Real Estate	Foreign Nationals*	Family Relations	Prisoner Education	Domestic Violence**
England & Wales		Anna Evans				Lara Jonah
Belgium	Patrick Franssen	Els van Herk	Isabelle Storm		Kathleen van de Vijver	
Netherlands		Diederik Leusink	Tijs Bagchus			
Croatia	Marjan Lukavecki			Bernardica Franjic Nad		
Ireland	George Jackson			Pat Dawson	Kieran Moylan	
Austria	Hubert Unger			Andrea Moser Riebniger	Katharina Schwarzl (R)	
Romania				Cristina Teoroc	Ioana Morar	
Czech Republic				Gabriela Slovakova		
Denmark	Flemming Bang		Henrik Bonde Marker			

Member\ Group	ICT	Real Estate	Foreign Nationals*	Family Relations	Prisoner Education	Domestic Violence**
Germany					Tanja Klee	
Portugal						
Norway		Rune Trahaug		Kristin Tandberg		
Finland	Riku Pammo	Kauko Niemela		Tuija Maarit		
Catalonia	Luis Nunez			Nuria Pujol		
Lithuania						
Sweden	Håkan Klarin	Maria Hilltorp	Jennie von Alten	Stina Sjödin	Lena Bro (R)	Fredrik Olausson
Estonia						
Latvia						
Bulgaria						
Scotland				Paula Arnold	James King	
Northern Ireland		Tony McDonnell				
Luxembourg	Jaques Hensen					
Slovenia	Stojan Klancar	Miran Candellari		Lucija Bozikov	Petra Prijatelj	
Georgia					Tamar Lisaki	
Turkey		Burhanettin Eser				
Cyprus					Iakovos Stylianou	
Slovakia					Peter Kriska	
Hungary						
Italy	Gerardo Palmieri					

* Joint EuroPris/CEP expert group. Only EuroPris representatives in the table.

** Joint EuroPris/CEP expert group. Only EuroPris representatives in the table. Table shows participants in the 2018 pre-meeting.

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