



ANNUAL REPORT 2017

Index Annual Report 2017



REPORT OF THE BOARD OF DIRECTORS

EuroPris - Promoting professional prison practice

After several years of growth EuroPris is now consolidating as a trustworthy speaking partner and facilitator for the exchange of ideas and knowledge in the field of corrections. The overarching purpose of EuroPris is to promote and develop European prison practice in accordance with international rules and regulations. It is an organisation of, and for, practitioners, a network consisting in 2017 of 29 Prison Services.

The strategic plan for 2017-2020 contains different areas of development for EuroPris; these areas can be summarized into three main strategic objectives:

1 Strengthen EuroPris' Role as a 'Centre of Expertise' in European Prisons and Corrections

Establishing EuroPris as a 'Centre of Expertise' means that it takes the role of a central contact point in Europe on all matters that relate to prisons. EuroPris takes also the role of a connector and facilitator in promoting professional prison practice in Europe. All of this aimed at contributing to an increase in public safety and security.

2 Position EuroPris in a network of related organisations and European bodies

EuroPris connects with other organisations and initiatives in the penitentiary field that are relevant for the EuroPris' membership. By having knowledge and access to a variety of initiatives that are taking place in Europe in the prison arena, EuroPris can connect and link and strengthen activities employed by various actors that are beneficial to European Prison Services.

3 Consolidate EuroPris as European representative organisation in the field of Correctional Services

With 29 members, whereof 26 represent EU countries, EuroPris has a high credibility in the European arena. After some years of rapid growth, the organisation is now focused on building sustainable services, improving communication and progressing existing activities. The European Commission supports EuroPris financially and a mutual understanding is established about EuroPris' role as a cooperation partner within areas like radicalisation, transfer of prisoners and detention conditions.

During 2017 EuroPris has moved forward in all three strategic areas. Ten major face to face events and six expert meetings were held, and six in-depth reports were produced. Digital outputs are increasingly important and during 2017 a new website was launched, being the hub of all EuroPris' digital communication. Further, collaborations were deepened with organisations such as the European Penitentiary Training Academies (EPTA) and Academy of European Law (ERA). A new joint event was the summer course in Barcelona co-arranged with European Forum for Restorative Justice (EFRJ) and Confederation of European Probation (CEP). Another important new initiative was the Correctional Research Symposium co-produced with the International Corrections and Prisons Association (ICPA).

The annual report is divided into three sections: basic facts about EuroPris in "Members and Organisation", performance and outcomes in "Activities and results" and finally the "Financial Report".

Members and organisation

Membership

Members of EuroPris are 29 national prison agencies across Europe. In accordance with the statutes, all European countries from the Council of Europe region can join EuroPris. At the 2016 Annual General Meeting (AGM) it was decided to make no longer a difference between Full and Affiliated members, starting in 2017.

Member country (as per 31 December 2017)

	Austria Federal Ministry of Justice		Ireland Irish Prison Services
	Belgium Belgian Prison Service (EPI)		Latvia Prison Administration
	Bulgaria - General Directorate Execution of Sentences		Lithuania Ministry of Justice Prison Department
	Catalonia – General Directorate of Prison Regimes and Resources		Luxembourg – Ministry of Justice: Department of Prisons
	Croatia – Ministry of Justice: Prison Administration		Netherlands – Dutch Custodial Institutions Agency (DJI)
	Cyprus – Ministry of Justice and Public Order: Department of Prisons		Northern Ireland – Northern Ireland Prison Service (NIPS)
	Czech Republic Prison Service		Norway – Directorate of Norwegian Correctional Service
	Denmark – Department of Prisons and Probation		Portugal – General Directorate of Prison and Probation Services
	Estonia – Ministry of Justice: Department of Prison		Romania – National Administration of Penitentiaries
	England/Wales HM Prison Service		Slovakia – General Directorate of the Corps of Prison and Court
	Finland Criminal Sanctions Agency (RISE)		Scotland Scottish Prison Service
	Georgia – Ministry of Corrections and Legal Assistance: Department of Penitentiary		Slovenia – Prison Administration of the Republic of Slovenia
	Germany – Federal Ministry of Justice (Penitentiary Committee)		Sweden – Swedish Prison and Probation Administration
	Hungary Hungarian Prison Service		Turkey – General Directorate of Prisons and Detention Houses
	Italy – Ministry of Justice: Depart- ment of Penitentiary Administration		

Registration

Since 14 December 2011 EuroPris is registered at the Chamber of Commerce The Hague, Netherlands as the European Organization of Prison and Correctional Services (EuroPris) under the registration number 54119715.

Board

EuroPris is headed by an international Board of a maximum of 10 European Director Generals / high level managers that are elected by the AGM. The Board consist of the following members (as per 31 December 2017):

- | | |
|---|--|
| - Nils Öberg - Sweden, President | - Jörg Jesse – Germany, Board member |
| - Karin Dotter-Schiller – Austria, Vice-President | - Christian Plesa – Romania, Board member |
| - Michael Spurr – England/Wales, Vice-President | - Ilona Spure – Latvia, Board Member |
| - Peter van der Sande – Netherlands, Treasurer | - Petr Dohnal – Czech Republic, Board Member |
| - Santi Consolo – Italy, Board member | - Jorge Monteiro – Portugal, Board member |

Secretariat

Up until the end of 2017 EuroPris had two offices: one in The Hague and one in Brussels. Both of them were provided as in-kind contribution by the Prison Service of the Netherlands and Belgium.

Based in The Hague were the Executive Director, (K. Hawlitschek) and since 2016 the Office manager (J. Ilyina). The Business manager (R. Popa) was based in the Brussels office. These three persons were the main staff of the Secretariat. All other staff members worked part time from different locations. One staff member (V. Elliott) was working one day per week from the offices of HMPPS in London to support the FD 909 expert group. The financial administration was handled on a contract basis with the Netherlands Helsinki Committee (C. Huisman and K. Kastelijn). After C. Huisman left the NHC a contract was concluded with C. Huisman starting 1 October. F. Bryans was responsible for EPIS and the website development and for providing technical support to the staff. The FNP coordinator (N. Hammond) worked from London on a voluntary basis. From the Belgian Prison Service K. Van de Vijver supports the organisation of events. For the cooperation with the European Penitentiary Training Academies a liaison (H. Føsker) was appointed to link and coordinate between EuroPris and EPTA from his office at the Norwegian Correctional Service.

Two new positions were implemented during the second half of 2017. Gustav Tallving from the Swedish Prison and Probation Service was appointed Communication manager. Previous EuroPris president Hans Meurisse was appointed Senior Advisor, seconded by the Belgian Prison Service.

The contract with R. Popa was suspended starting July 2017. Harald Føsker was retired from July 2017. The contracts of Fraser Bryans, Julia Ilyina, Carla Huisman and Nick Hammond are going to be prolonged in 2018.

Through its international staff EuroPris was well connected with the Prison Services in: the Netherlands, Belgium, England, Scotland, Norway and Sweden. With the growth of the number of EuroPris members and activities there has been a need to strengthen the secretariat. This was managed through in-kind staff support from Norway, Sweden and Belgium.

Table: Employment structure of the Secretariat:

Name	Function	Employer	Contract	Employment
Kirsten Hawlitschek	Executive Director	DJI, seconded	36 hours/week	01.01.2015-31.12.2018
Fraser Bryans	IT & Statistics	Self employed	8 hours/week	01.01.2017-31.12.2017
Rodica Popa	Business manager	Self employed	36 hours/week	01.01.2017-30.06.2017
Gustav Tallving	Communication Manager	SPPS, seconded In-kind contribution	20 hours/week	21.08.2017-30.06.2018
Julia Ilyina	Office Manager	Pay roll employment	32 hours/week	01.01.2017-30.06.2017
Julia Ilyina	Office Manager	Pay roll employment	36 hours/week	01.07.2017-31.12.2017
Carla Huisman	Financial Manager	Service contract	9 / 12 days / year	01.01.2017-31.08.2017
Kinga Kasteleijn	Financial Assistant	Service contract	9 / 12 days / year	01.01.2017-31.08.2017
Carla Huisman	Financial Manager	Self employed	8 hours/week	01.10.2017- 31.12.2017
Victoria Elliot	FD 909 Expert group Manager	HMPPS, seconded In-kind contribution	8 hours/week	01.01.2017- 31.12.2017
Nick Hammond	FNP Expert group manager	Volunteer, retired	As needed	01.01.2017- 31.12.2017
Kathleen van de Vijver	Event organisation	EPI seconded; in-kind contribution	As needed	01.01.2017- 31.12.2017
Hans Meurisse	Senior Advisor	EPI seconded; in-kind contribution	36 hours/week	01.11.2017-31.10.2025
Harald Føsker	EPTA liaison	KDI, seconded In-kind contribution	As needed	01.01.2017-18.06.2017

Activities and results

Strengthen EuroPris' Role as a 'Centre for Expertise' in European Prisons and Corrections

Executive summary

Supporting practitioners by being a central knowledge hub continues to be the most important role of EuroPris. The expertise in each topic is provided by the different agencies, academia and other actors in the field of corrections. EuroPris acts mainly as knowledge broker.

In practice, this means that EuroPris organizes a number of events throughout the year that provide for a meaningful exchange of knowledge and promising practices between European prison practitioners. Such events are the expert meetings, workshops on specific topics, conferences and participation in projects.

In 2017 EuroPris arranged six international workshops, six expert group meetings and the Technology in Corrections conference. In addition to this, EuroPris acted as partner in seven multilateral projects financed by the European Union.

Two new events were started - the Correctional Research Symposium co-organized with ICPA and the Summer Course in Barcelona, being a joint initiative with the Criminal Justice Platform. Both will see a second edition in 2018.

For a full list of event details, project meetings and expert groups, see table 1, 2 and 5 in the Annex.

Expert meetings and workshops

During 2017 EuroPris organized, some in co-operation with partners, expert meetings and workshops on the following topics:

- Radicalisation: **workshop**
- Victims support: **workshop**
- Forecasting: **workshop**
- Family relations: **expert meeting**
- Framework decision 909 on the Transfer of Prisoners (all EU MS): **expert meeting**
- Prisoner education: **expert meeting**
- Real estate & logistics: **expert meeting**
- Risk and needs assessment: **workshop**
- Foreign nationals in prison and probation (in cooperation with CEP): **expert meeting**
- Prison work and vocational training (EPRF) : **workshop**
- Mental health (in cooperation with CEP): **workshop**
- ICT in prisons: **expert meeting**

After each expert meeting, workshop and conference a report or minutes were produced and published on the EuroPris website and newsletter together with the speaker presentations. Some of the expert groups produced in-depth reports on specific subjects. Those reports were published separately (for list of reports, see page 19).

Whenever possible, the meetings of the expert groups were combined with the attendance of a relevant conference or workshop. This gave the experts an opportunity to attend such events in a cost and time effective manner.

Radicalisation

Workshop

In February EuroPris organised a two day workshop on the topic of Radicalisation in Prisons. The event was hosted by the Belgian Prison Service and was attended by 40 participants from 19 countries. The agenda explored in-depth issues of top priority for the European National Jurisdictions: action plans for countering violent extremism, intervention programmes and risk assessment. It was a so-called 'closed door' workshop without note taking and attended by prison staff only. Participants appreciated the format of the workshop as it encouraged free and open sharing of knowledge and experience on this sensitive subject.

Victims support

Workshop

To facilitate the implementation of the Victims Directive by the EU Member States the members of the Criminal Justice Platform (EuroPris, CEP, EFRJ) decided to organize a one day seminar on this topic. The event took place in Brussels in February and was attended by 62 participants from 18 countries. The focus of this seminar was the training of professionals and cooperation between services (Art. 25 and 26 of the Directive) in order to provide better assistance to victims of crime across Europe. Presentations were given by practitioners from different professional backgrounds (prison, probation, restorative justice) and some of the topics discussed were Training of prison staff on victims awareness, Cooperation with Restorative Justice Service providers and Cooperation between prison, probation and/or victims / RJ organisations.

Forecasting

Workshop

In March EuroPris organized a one day workshop on Forecasting in Ghent, Belgium, that was hosted by the Belgian Prison Service. The Forecasting workshop is organized bi-annually. This was the third Forecasting workshop since 2012. There were 31 participants from 15 countries that joined the workshop. Presentations and discussions were on topics such as Monitoring of Forecasting outcomes, Tracking prison population forecast performance across multiple scales and data systems, Visualisation of data, Big data and the impact of the fluctuating numbers of prisoners on capacity and staff planning.

Family relations

Expert meeting

The expert group dealing with family relations and children of prisoners met for the second time in April. The Criminal Sanctions Agency Finland hosted the meeting in Helsinki and also organized a visit to Vanaja prison, an open prison for female offenders with a mother and baby unit. The experts presented the latest developments in their Prison Services and it appeared that the last meeting had inspired many to introduce new ideas and tools, such as: improved child friendly visiting areas, training modules for staff, information materials and brochures. Further work was done on the report of the expert group and COPE representatives that will comprehend good practices of visiting facilities, communication, community involvement, intervention programs and staff training.

Framework decision 909 on the Transfer of Prisoners

Expert meeting

The Belgian Prison Service hosted the meeting in Brussels. 28 experts joined the meeting. 22 EU Member States were represented along with experts from 3 non-EU countries (Albania, Norway and Turkey), countries who complete transfers under the Additional Protocol to the Council of Europe Convention on Transfer of Sentence Prisoners. The meeting consisted of world café discussion tables with experts engaging in lively exchange of best practice and issues pertaining to transfer of foreign nationals. In the afternoon, the group discussed proposed amendments to Additional Protocol and received an update on e-CODEX (interlinks national and European IT systems in the e-Justice domain). Experts from EU Member States also got the opportunity to provide feedback to the European Commission Draft Legal Handbook to accompany Framework Decision 909 that is in development, expected to be published in 2018. Based on the input from the group EuroPris collects statistics on the number of EU prisoners in EU prisons and the numbers of incoming and outgoing transfers. Also, EuroPris published a Resource book on the Transfer of Prisoners.

Education in Prison

Expert meeting

In 2017 EuroPris started the Education in Prison expert group. The first initiative to start this group came from the European Prison Education Association (EPEA). In June the group met for the first time in Cyprus, hosted by Ministry of Justice and Public Order, Department of Prisons. The group comprised of 11 experts from different European countries and a member of the EPEA from Denmark. During this meeting, all experts presented how prisoner education is organized in their Prison Service. The group worked on a review of the Council of Europe recommendation Rec. R (89) 12 on education in prison and advise on changes of and additions to the recommendation. The review will be complemented with a best practice collection.

Real estate & logistics

Expert meeting

A renewed expert group on Real Estate & Logistics started its work in September with a meeting in Ghent, Belgium. A visit to Ghent prison and the Forensic Psychiatric Centre Ghent were part of the agenda. The group shared recent developments and projects in their Service and discussed issues like sustainable prison design, the well-being prison and the use of IP solutions in operational prisons. The experts decided to work on two reports in the coming year: design of prisons for women and a review of academic literature on evidence based design. In 2017 also the report on Prison Design, developed by the previous group, was published.

Risk and needs assessment

Workshop

In October 45 participants from 23 countries attended a workshop in Brussels on an issue that is a challenge for most correctional agencies, risk and needs assessment. Experts and researchers exchanged information about the tools and methods used in their service and discussed the quality and reliability of risk assessment. Also different applied models for assessment were presented. Ethical issues were addressed, as well as specific risk assessments for women, sexual offenders and violent extremist offenders.

Foreign Nationals in Prison and Probation

Expert meeting

This expert group is a joint initiative by EuroPris and CEP, with EuroPris being in the lead. The expert group coordinator is part of the EuroPris Secretariat. In November the group met to review past activities and agree on the work plan for 2018. The two principle activities were to further develop the Manual on Good Practice for Working with Foreigners in Prison and Probation and to plan the 2018 Workshop. The Good Practice Manual has been established as a resource to assist prisons and Prison Services focus on the special needs of foreign prisoners. At the meeting the preparations started for the 2018 workshop on Foreign National Prisoners

European Prison Regime Forum (EPRF)

Workshop

In November EuroPris organised the annual EPRF workshop in Italy, hosted by the Italian Department of Penitentiary Administration. 52 participants from 21 countries attended the workshop. This was the second time that the EPRF was organised by EuroPris. A number of topics were discussed, for example fiscal and tax benefits for hiring prisoners, how to build social capital to reduce re-entry barriers and arts approaches on education to increase the level of engagement.

Mental health

Workshop

In December EuroPris and CEP held a joint workshop on mental health issues in prison and probation. 80 delegates from 20 countries attended the workshop that was hosted by the Irish Probation Service. Different models for meeting mental health needs were presented as well as specific topics like ethics in treatment, suicide prevention, intellectual disabilities and neuropsychiatric disorders.

ICT in prisons

Expert meeting

The Finnish Criminal Sanctions Agency hosted the newly elected ICT expert group in Helsinki in December. The agenda of the meeting included topics such as exchanging current ICT projects in European Prison Services, evaluating and following up on the TIC conference 2017, and defining topics for best practice reports. Another focus of the meeting was planning of the next ICT workshop that will take place in 2018. During 2017 the group produced two reports: *Payment in Prisons* and *How can ICT make the offender more prepared for release?* For 2018 the experts decided to draft reports on *Prisoner Education and Video conferencing*.

Conferences

Correctional Research Symposium

EuroPris organized in cooperation with ICPA and the Belgian Prisons Service the 1st International Correctional Research Symposium in March in Ghent, Belgium. The main theme of the symposium was 'Enhancing Comparability and Understanding'. There were 116 professionals from 36 countries attending the event. This Symposium was an opportunity to learn more about the way correctional research is conducted and to look at current methodologies, and the way data are collected and reported. Presentations included topics related to International Standards and Reforms, Management of Research, Qualitative and Quantitative Approaches in Measuring Performance, Community Corrections and Probation, Healthcare, Technology and Rehabilitation. A second conference is planned for 2018 to continue to work with this global research network.



CRS
2017

International Correctional Research Symposium
**Enhancing Comparability
and Understanding**
Brussels, Belgium, 27-29 March 2017

TIC conference

EuroPris in cooperation with ICPA and CEP organised the second 'Technology in Corrections: Challenges for the Future' conference in May. It was hosted by the Czech Prison and Probation Services. The conference offered a platform for public, academic and private sectors to engage in dialogue and to open the opportunity for their collaboration. 200 participants from more than 37 countries joined in Prague to think and share their views on the future of prisons and probation and the increasing role of technology.

The aim of the conference was to challenge the private and academic sector to develop solutions in the field of digital technology for a number of issues that prison and probation systems currently face. There were over 30 innovative solutions on the programme, focused on education, reintegration and lifelong learning, on improving efficiency and collaboration within the whole correctional system and on monitoring of behaviour and activities.



**Technology
in Corrections**

Global Corrections
Digital Technology Conference

Summer course

Within the framework of the Criminal Justice Platform, EuroPris organised together with CEP and EFRJ for the first time a summer course in Barcelona. In three groups practitioners from prison, probation and restorative justice joined in a cross professional and cross European setting in three workshops. The themes of the three workshops were Desistance, Engaging offenders to change and Radicalisation. The summer course was a combination of workshops, plenary sessions and field visits. The course was validated by the University of Barcelona and certificates were awarded for successful completion. Since the responses to the Summer course were overall positive the CJP decided to continue with this course in 2018.

Projects

Being a partner in multilateral EU funded cooperation projects has proven to be of value for the projects, for the work of EuroPris and for our members. The role of the EuroPris secretariat was mainly to source experts and to disseminate project results and activities to a wider European audience. Further, EuroPris advised on and linked outcomes to other activities or initiatives that were taking place in European prisons and corrections, specifically to the work of the expert groups and workshops organised by EuroPris. In 2017 EuroPris cooperated in seven projects.

EuroPris participated as Associate Partner in the following Academy of European Law (ERA) Action Grant projects (EC DG Justice):

- ***Enhancing Cross-border Mutual Legal Assistance and Recognition of Decisions in Countering Terrorism and Preventing Radicalisation in Prisons***
- ***Improving Conditions and Finding Alternatives to Detention*** (finalised in 2017)

Both projects consist of a series of seminars for which EuroPris frequently searched and proposed experts for presenting at the seminars.

EuroPris participated as Partner in four Erasmus+ projects (EC DG Education):



- ***ECOPRIS Ecological Economics in Prison Work*** (applicant University of Beira, Portugal) (finalised in 2017)



- ***FORINER Educational opportunities for European nationals detained in a foreign European country*** (applicant Vocvo, the Flemish Support Centre for Adult Education; Belgium) (finalised in 2017)



- ***IDECOM Innovation, Development and Communication for a better staff training in Prison System*** (applicant Penitentiary Timisoara, Romania) (finalised in 2017)



- ***R2PRIS Radicalisation Prevention in Prison*** (applicant University of Beira, Portugal)



- ***MENACE Mental Health, Aging and palliative care in European prisons*** (applicant Hospice Casa Sperantei, Romania)

The EuroPris Secretariat participated in the Steering Committee meetings of these projects and the main task was the dissemination and communication about the projects.

Position EuroPris in a network of related organisations and European bodies

Executive summary

EuroPris has become the central point of contact for penitentiary issues in Europe. Several organisations are active in the penitentiary field in Europe and many of them focus on a specific topic or expertise that is related to prison operations. EuroPris connects European Prison Services and cooperate with such organisations that are active in this field on many issues that are relevant for the EuroPris network.

EuroPris is regularly approached by a wide range of experts, organisation and Prison Services seeking support or information. And, EuroPris is often invited to present the organisation at events that are organized by related organisations or Prison Services. The central role that EuroPris plays in the European penitentiary arena is essential for mutual learning and exchange, for linking and strengthening activities, and for preventing duplication of efforts.

Having the observer status at the Council for Penological Cooperation (PCCP) of the Council of Europe, EuroPris provides input to the discussions at the PCCP meetings and to the development of the annual Conference of Prison and Probation Directors (CDPPS) agenda.

The priorities of the European Commission DG Justice determine, as the main funder of EuroPris, to a certain extent the work program of the organisation. However, this relation is reciprocal, and EuroPris is a cooperation partner to the Commission when it comes to issues like radicalisation, transfer of prisoners and detention conditions. In 2017 further steps have been taken in positioning EuroPris vis-à-vis other organisations and deepening relations. Several events were co-arranged with for example with CEP the mental health workshop and a foreign nationals expert meeting, with ICPA the Correctional Research Symposium, and with ICPA and CEP the Technology in Corrections conference, as well as the Summer course with CEP and EFRJ.

During 2017 EuroPris continued developing partnerships with other networks, such as the European Penitentiary Training Academies (EPTA), which is supported by EuroPris in their organisation and external communication. Furthermore, in 2017 EuroPris organised the annual EPRF workshop for the second time.



Partnerships and joint events

European Prison Regime Forum (EPRF)

The European Prison Regime Forum has been organised since 1996 on an annual basis. The focus of the EPRF network has always been on work in prison, vocational training and prisoners' employment after release. Since the founding of EuroPris, the organisation has been attending the EPRF annual events and stayed in close contact with the EPRF Steering group. In 2016 the Steering Group and EuroPris decided that the EPRF would continue to operate under the EuroPris umbrella and that EuroPris will continue to organize the annual EPRF conference.

European Penitentiary Training Academies (EPTA)

EPTA provides a structure that supports sharing of training methodologies and contents across Europe. EPTA aims at developing a cooperation that enhances initial and continuous training of correctional staff. The network also boosts awareness of the correctional staff's work in prison and probation settings. A Memorandum of Understanding was signed, agreeing that EuroPris will support EPTA in their communication and dissemination, and provide for a liaison that will contribute to the contents and organisation of their annual event.

Criminal Justice Platform (CJP)

CJP is a collaborative effort between EuroPris, the Confederation of European Probation (CEP) and the European Forum for Restorative Justice (EFRJ). In 2017, two activities were held within the CJP framework, a seminar on the implementation of the Victims Directive in Brussels and the Summer course in Barcelona.

Confederation of European Probation (CEP)

In an affiliation agreement between EuroPris and CEP it is agreed that the two organisations will cooperate each year on two subjects. Foreign Nationals in Prison and Probation (FNPP) was taken up from the beginning and will continue with expert meetings and bi-annual workshops. The second joint event in 2017 was a workshop on mental health issues. CEP is also partner in arranging the bi-annual Technology in Corrections conference together with ICPA.

International Corrections and Prisons Association (ICPA)

Without having a formalised relationship, EuroPris works closely with ICPA. ICPA is a global organisation and is a valuable partner when it comes to organising events that aim at a worldwide knowledge sharing. Some of the EuroPris staff works for both organisations, which helps to speed up and facilitate cooperation. ICPA is a partner in the Technology in Corrections conference and the Correctional Research Symposium.

Networking

To establish and promote the central role in the European penitentiary field EuroPris must be visible. As a network organisation, networking is an important aspect of the work: in order to be up-to-date on developments in Europe, to know the main actors and to make them familiar with the work of EuroPris. Therefore, EuroPris' representatives are frequenting events of other organisations, not only in Europe but globally.

Table: Participation in conferences / activities of partner organisations

Date / Place	Activity	EuroPris secretariat / Board member /Expert
22-27 January Louisiana, USA	American Correctional Association Winter Conference	Hans Meurisse
21-22 February Vienna, Austria	Radicalisation Awareness Network, core group meeting	Kirsten Hawlitschek
12-14 May Strasbourg, France	ANVP/NAOPV Meeting voluntary prison visitors	Nick Hammond
25-28 May Sienna, Italy	Italian Foreign National Prisoners project conference	Nick Hammond
12-13 July London, Great Britain	Radicalisation Awareness Network study visit	Kirsten Hawlitschek
19-22 September Luzern, Switzerland	Annual Conference of European Penitentiary Training Academies	Kirsten Hawlitschek
10-11 October Madrid, Spain	Joint meeting with RAN EXIT working group	Hans Meurisse
22-27 October London, Great Britain	Annual Conference International Corrections and Prisons Association	Kirsten Hawlitschek
16 November Brussels, Belgium	Radicalisation Awareness Network, core group meeting	Kirsten Hawlitschek
12-13 December Prague, Czech Republic	Radicalisation Awareness Network, plenary session	Hans Meurisse

Council of Europe

EuroPris has an observer status at the Council of Europe Council for Penological Cooperation (PCCP) and participates at their expert panels and annual plenary meeting. In 2017 the main work of the PCCP relevant to Prison Services were the recommendations on children of imprisoned parents and restorative justice in criminal matters. A revision of the commentary to the European Prison Rules was also initiated. EuroPris observed and provided comments in the drafting process and supported the PCCP with regard to contents and speakers for the Council of Europe Conference of Directors of Prison and Probation Services (CDPPS). In consultation with the Council of Europe the EuroPris Annual Conference and Annual General Meeting were again linked to the CDPPS.

For details about EuroPris participation in Council of Europe events, see table 3 in the Annex.

European Commission DG Justice

Within the 2015-2017 Framework Partnership Agreement of the Justice Program EuroPris received also in 2017 European Commission (EC) co-financing through the Operating Grant of the Justice Program. Being financed by the EC means that the work program of EuroPris is, at least partly, aligned with the priorities of the Justice Directorate. Therefore, the Secretariat keeps close contact with the Commission and provides them with reports and invitations to our events and has several meetings throughout the year with EC staff to discuss the inclusion of their priorities into the EuroPris work program. The subjects related to prisons that were most relevant for the EC were the transfer of Prisoners under FD 909, alternatives to detention and radicalisation. EuroPris has been implementing activities in all three areas. On FD 909 EuroPris makes an important contribution to the practical implementation of this instrument through its expert group, to which all 28 EU Member States are invited.

Consolidate EuroPris as European representative organisation in the field of Correctional Services

Executive summary

Consolidation means a new phase of development, shifting focus from growth to the deepening of relationships and increasing overall quality and value for the members. It also means the solidification of EuroPris' status as European representative in the field of corrections.

Membership numbers are stable. At the end of 2017 EuroPris had 29 member jurisdictions. Over the year Hungary joined as member and Albania and Montenegro decided to leave. EU coverage is well over 80 percent.

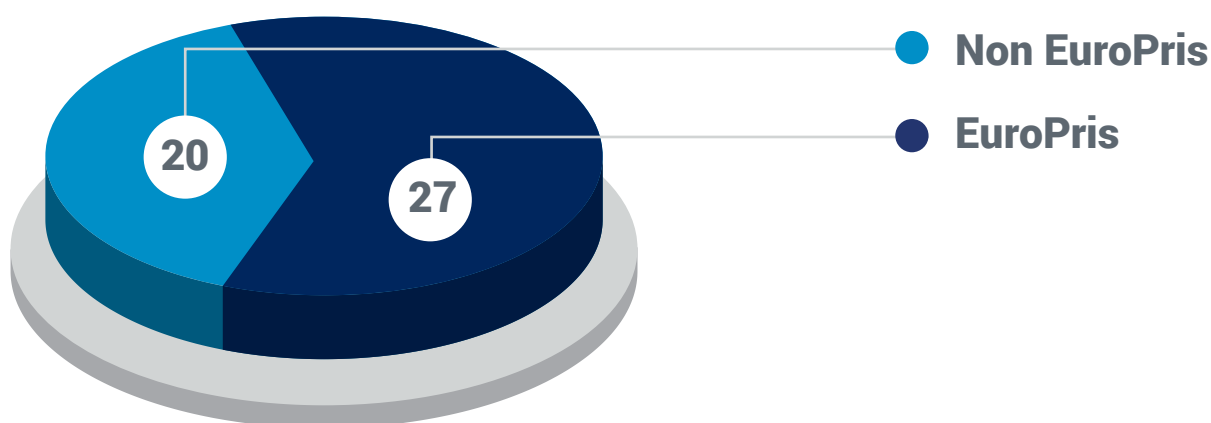
The board gathered three times in 2017, for two board meetings and for the Annual General Meeting. At the AGM a new board was put in place and Nils Öberg, Sweden, took over the Presidency from Hans Meurisse, Belgium, who had served in that position for six years.

Some changes were also made in the secretariat. During 2017 the secretariat has been strengthened with a senior advisor and a communication manager, both appointed through in-kind staff support from Belgium and Sweden. The EuroPris team covered the Netherlands, Belgium, England, Scotland, Norway and Sweden.

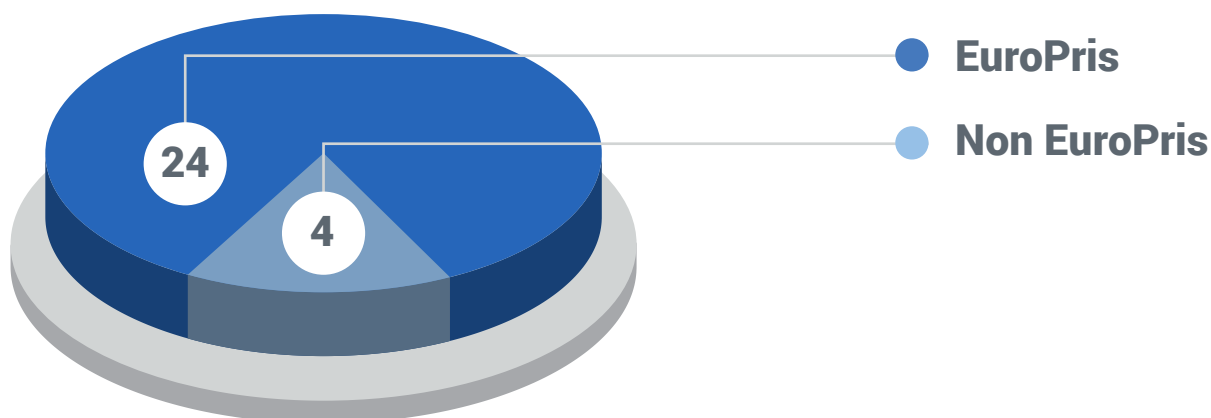
A new website was launched facilitating better access to resources, news and online services. EPIS has been further developed and in 2017 a total of 20 Prison Services provided their data to EPIS. KMS was used 39 times; being almost one request every week.

Membership development

All Council of Europe jurisdictions will be accepted as Members of EuroPris. Jurisdictions from 27 countries out of 47 are now EuroPris members (the jurisdictions of England/Wales, Scotland and Northern Ireland make up one CoE country: United Kingdom).



In 2017 Hungary joined as EuroPris members and Albania and Montenegro left, leaving the total number of members with 29 jurisdictions. EuroPris members now cover 24 EU countries, which accounts for 86 percent of the European Union. EU countries that are still not members are France, Poland, Greece, Spain (Catalonia is a member) and Malta.



Board and Executive Committee meetings

EuroPris is headed by an international Board that holds a maximum of 10 positions. There were three face-to-face board meetings during 2017; in Sofia, Lillestrøm and Prague.

The Executive Committee consists of 5 board members (President, 3 Vice-Presidents, and Treasurer) and the Executive Director. There was no need to hold separate Executive Committee Meetings in 2017.

Annual General Meeting (AGM)

The 6th EuroPris Conference and Annual General Meeting was hosted by the Directorate of Norwegian Correctional Service on 19 June 2017 in Lillestrøm, Norway. There were 82 participants attending the Conference from 33 countries. 26 EuroPris members attended the event. At the conference the EuroPris expert groups gave presentations about their work and the reports they produced in the past year. During the conference also a panel discussion was organized on the topic of female prisoners.

At the 2017 AGM a new format was tried to increase the dynamic and the participation of the attendees. Formalities were held to a minimum and focus was instead on discussing EuroPris' activities and challenges. The Financial and Board of Directors report 2016, the Work plan and the Budget for 2017 were presented in written form before the meeting and they were approved unanimously during the meeting.

Subsequently the board was elected. EuroPris is headed by an international Board of a maximum of 10 European Director Generals / high level managers of Prison Service head offices. The Board members are elected by the AGM. At the 2016 AGM the following Board members were elected:

- | | |
|--|--|
| - Hans Meurisse - Belgium, President | - Petr Dohnal – Czech Republic, Board member |
| - Marianne Vollan – Norway, Vice-President | - Catalin Claudiu Bejan – Romania, Board member |
| - Karin Dotter-Schiller – Austria, Vice-President | - Gergana Georgieva - Bulgaria, Board member |
| - Michael Spurr – England/Wales, Vice-President | - Zivile Mikenaitė – Lithuania, Board member |
| - Peter van der Sande – Netherlands, Treasurer | - Jorge Monteiro – Portugal, Board member |

Catalin Bejan, Gergana Georgieva and Zivile Mikenaitė left the Prison Service in the course of 2016, beginning of 2017. Hans Meurisse and Marianne Vollan decided to step down as Board member at the AGM in 2017, one year ahead of ending their second term as Board member; in order to provide for more continuity in the Board. In 2018 the last three founding Board members will have to leave the Board due to the expiration of their term.

For the five vacant positions the Secretariat received exactly five nominations. All five nominated candidates (Santi Consolo, Jörg Jesse, Nils Öberg, Cristian Plesa, Ilona Spure) were elected by acclamation. The first term for these newly elected Board members is three years and they will be in this position until the Annual General Meeting in 2020. The composition of the new Board is the following:

- | | |
|--|---|
| - Nils Öberg - Sweden, President | - Jörg Jesse – Germany, Board member |
| - Karin Dotter-Schiller – Austria, Vice-President | - Christian Plesa – Romania, Board member |
| - Michael Spurr – England/Wales, Vice-President | - Ilona Spure – Latvia, Board Member |
| - Peter van der Sande – Netherlands, Treasurer | - Petr Dohnal – Czech Republic, Board Member |
| - Santi Consolo – Italy, Board member | - Jorge Monteiro – Portugal, Board member |

After the formal passing of the documents and the board election a World Café session was held on six different topics. Members were actively asked questions on the following themes:

- | | |
|--|---|
| 1- EPIS / KMS / website | 4- Strategic: Opportunities / Needs / Expectations |
| 2- Finances / Special Purpose reserve | 5- Expert groups |
| 3- Annual Conference & AGM | 6- Website / Newsletter |

The meeting was rounded up with an informal ceremony thanking Hans Meurisse for his six years as president and Marianne Vollan as vice president.

After the AGM the new Board convened and elected Nils Öberg as the new President of EuroPris.

Online services

EuroPris keeps and maintains two databases, the European Prison Information System (EPIS) and the Knowledge Management System (KMS). Both databases build on the purpose to provide members with information about other European Prison Services, their prison establishments and details of their operations.

EPIS

EPIS is a web-based digital map of Europe containing operational data of European Prison Services on the national level and on the individual establishment level. The accessibility of data is layered, with some data accessible to all website visitors and others only for registrants with a Ministry of Justice/Prison Service and EC DG Justice mail address. The European Council working party on e-Law (e-Justice) / expert group on penitentiary establishments approached EuroPris in 2016 to discuss cooperation and support in providing a database of information on penitentiary establishments throughout Europe. At the end of 2017 the EU Member States in the working group agreed on using EPIS as the designated platform to collect the information on European prison establishments and link it to the e-Justice portal of the EC.

EuroPris has been actively stimulating Prison Services in the Council of Europe region to populate EPIS with data through presentations at events and the organisation of EPIS trainings in 2015 and 2016. By the end of 2017 the system contained the complete data of 22 jurisdictions and 3 jurisdictions completed it partially.

Table: Status of completing data on EPIS

Completed		EuroPris members, partially completed	EuroPris members, not completed
Albania	Latvia	Georgia	Cyprus
Austria	Lithuania	Italy	Denmark
Belgium	Luxembourg	Sweden	Estonia
Bulgaria	Montenegro		Hungary
Catalonia	Netherlands		Northern Ireland
Croatia	Norway		Portugal
Czech Republic	Romania		
England and Wales	Slovakia		
Finland	Slovenia		
Ireland	Scotland		
Germany	Turkey		
Latvia			

KMS

The EuroPris Knowledge Management System (KMS) supports inter-agency collaboration and supports European Prison Services who want to enquire or benchmark on specific topics with a wide network of European colleagues. EuroPris built a system that allows to digitally share such questions with their European network and to produce a structured report within a very short period. The report is then accessible to all respondents and others having interest in these issues.

The number of KMS reports is still increasing. In 2017 EuroPris produced 39 KMS reports and received a response on each questionnaire from an average of 11 Prison Services. The data collected through KMS are archived on the EuroPris website.

For a full list of KMS reports, see table 4 in the Annex.

Communication

EuroPris uses several media to connect and communicate with their members and network. The first and most direct way of communication is the e-mail and direct mailing to the Heads of Service, liaison and in some cases all contacts.

In September the organisations' website www.europris.org was re-launched after being completely renewed and largely improved in many aspects. During 2017 the website had on average 2250 visitors per month.

The digital bi-monthly newsletter continued to be well received by about 1500 recipients. Next to fixed sections with contributions from Director Generals of Prison Services, feature articles, information about EuroPris activities, expert groups and projects, the newsletter contained information on upcoming events, on relevant documents and news articles. In October a thematic issue was launched about foreigners in prison and probation. This was a result of a successful cooperation between the FNPP expert group and the EuroPris secretariat.

Through the LinkedIn Group news items from the correctional field were published regularly. On Twitter EuroPris alerted followers about activities and penitentiary news. On LinkedIn the EuroPris network contained 544 members and on Twitter EuroPris had 538 followers.

- ***How can ICT make the offender better prepared for release? (ICT)***
- ***Payments in Prison – case study (ICT)***
- ***Prison Design (Real Estate)***
- ***Good Practice Collection (Family Relations)***
- ***Resource Book on the Transfer of Sentenced Prisoners (EU Framework Decision 909)***
- ***Good Practice Manual for Working with Foreign Nationals (Foreign Nationals in Prison and Probation)***

These reports were published on the EuroPris website.

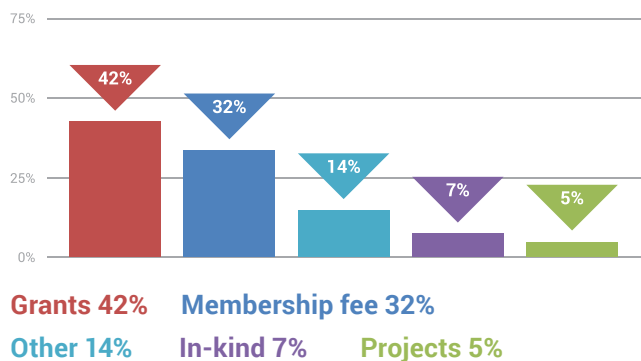
Furthermore, in terms of prints, flyers with general information and on membership of EuroPris were printed and disseminated during conferences, workshops and seminars. Also, the FD 909 Resource book was published in a printed version.

Finance summary 2017

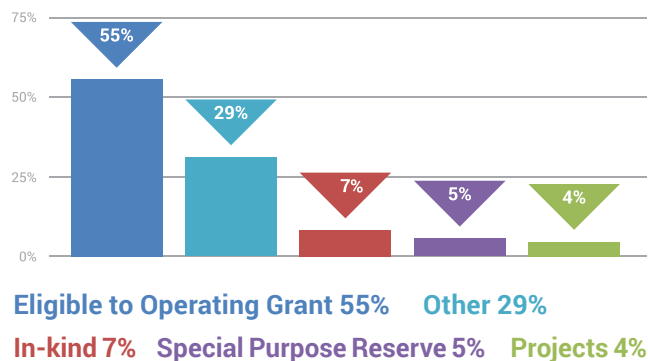
EuroPris ended 2017 with a positive result of € 12.814.

The income for 2017 was € 463.297 and expenditures were - € 450.484, comprised as follows:

Income

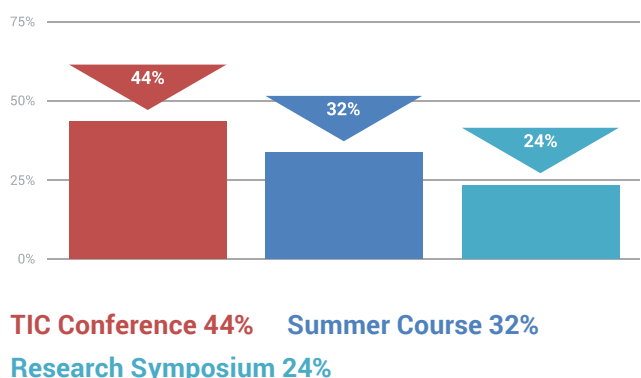


Expenditures

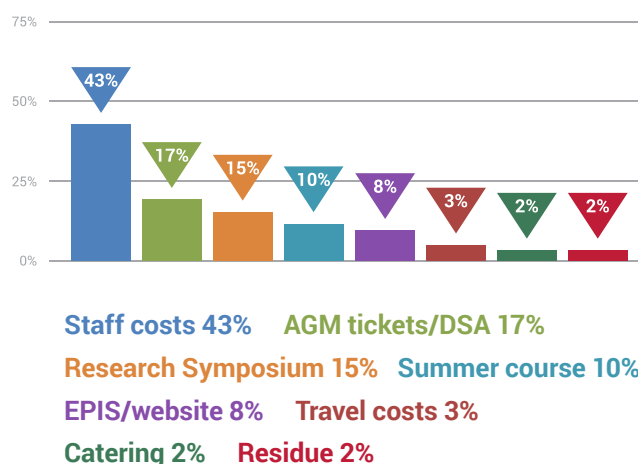


The category "Other" for income comprised registration fees from joint events and "Other" for expenditures mainly consist of staff costs and costs related to events and the AGM:

Other Income



Other Expenditures



EuroPris keeps a continuity reserve that serves as a financial safeguard if funding from the European Commission would stop or be less than expected. At the end of 2017 the continuity reserve is € 120.000 which is the maximum value decided by the Board.

If the continuity reserve exceeds € 120.000, this will partly be used to support EuroPris members to participate in the activities organised by EuroPris and partly invested in the further professionalization of the organisation.

The Hague, 22 March 2018

Nils Oberg
President of EuroPris

Peter van der Sande
Treasurer of EuroPris



FINANCIAL REPORT 2017

Balance per 31 December 2017

ASSETS	31 dec 17	31 dec 16
Fixed Assets		
Fixed Assets	€ 429	€ 751
Current Assets		
Receivables & Accruals	€ 46.947	€ 54.705
Cash & cash equivalents	€ 167.090	€ 146.315
	€ 214.037	€ 201.020
Total	€ 214.466	€ 201.771

RESERVES AND LIABILITIES

Reserves		
Continuity reserve	€ 120.000	€ 120.000
Special-purpose reserve	€ 52.067	€ 39.253
	€ 172.067	€ 159.253
Current Liabilities		
Payables & Accruals	€ 42.399	€ 42.518
Total	€ 214.466	€ 201.771

Statement of Income and Expenditures in 2017

INCOME	Realisation 2017	Budget 2017	Realisation 2016
Membership fee	€ 150.000	€ 150.000	€ 146.981
Governmental grants	€ 196.562	€ 196.847	€ 193.178
Contribution In-kind	€ 30.060	€ 30.060	€ 48.960
Project income	€ 23.395	€ 21.000	€ 29.355
Other incomes	€ 62.780	€ 30.000	€ 15.567
Total Income	€ 463.297	€ 427.907	€ 434.041
EXPENDITURES			
Eligible according to EU Grant rules	€ 246.442	€ 246.792	€ 242.108
Spending In-Kind	€ 30.060	€ 30.060	€ 48.960
Expenditures on projects	€ 21.029	€ 17.880	€ 25.667
Other Spending	€ 131.028	€ 119.293	€ 106.947
Total expenditures on ordinary activities	€ 428.558	€ 414.025	€ 423.683
Result on ordinary Income and Expenditures	€ 34.739	€ 13.882	€ 10.358
Expenditures from Special Purpose Reserve	€ 21.926	€ 26.000	€ 35.620
Result of operations	€ 12.814	-€ 12.118	-€ 25.262

Appropriation of the result:
The amount of € 12.814 will be added to the special purpose reserve.

Cashflow Statement

	2017	2016
Cash & cash equivalents 1 January	€ 146.314	€ 284.031
Cashflow from operational activities		
Result of operations	€ 12.814	-€ 4.265
Increase of current assets	€ 7.758	-€ 22.224
Decrease of current liabilities	-€ 118	-€ 110.661
Depreciations	€ 322	€ 399
Reserves		
Provisions		
	€ 20.775	-€ 136.751
Cashflow from investment activities		
Fixed assets	€ 0	-€ 966
	€ 0	-€ 966
Cash & cash equivalents 31 december	€ 167.089	€ 146.314

Explanatory Notes

Accounting principles

General

The annual accounts 2017 have been drawn up according to generally accepted accounting principles in the Netherlands. The bookyear is the same as a calenderyear.

Principles of valuation

Assets and liabilities are stated at face value unless indicated otherwise. Transactions in foreign currencies are recorded using the rate of the transaction.

Reserves

According to the decision of the Board of EuroPris on 25 September 2015 the continuity reserves will be maximized at € 120.000.

The rest of the result is added into a special purpose reserve that will be used to facilitate the participation of EurPris members in activities organised by EuroPris.

Foundation of determining the result

Income and expenditure are recorded in the period to which they relate- accrual accounting.

General information

Registration Chamber of Commerce

Europris is registered in the Chamber of Commerce of The Hague, Netherlands as European Organization of Prison And Correctional Services under number 54119715.

Audit

The administration of the financial year 2017 and the yearreport are audited by Dubois & Co, registeraccountants in Amsterdam. The independent auditors statement is added to this report.

Salaries/fees

The president of the board has been paid fee for implementing activities in his function in the board. The other members of the staff are seconded from other organisations or self-employed. The amount of consultancy fee paid to the president of the board is € 5.400. The gross salary costs of the executive director are € 102.699.

Explanatory Notes to the Balance Sheet Statement

ASSETS	31 dec 17	31 dec 16
Fixed Assets		
1st of January	€ 3.016	€ 2.050
Investments depreciation	-€ 2.265	-€ 1.866
Bookvalue 1st of January	€ 751	€ 184
Investments during the year	€ 0	€ 966
Depreciation in the year	-€ 322	-€ 399
Movements	-€ 322	€ 567
31st of December	€ 3.016	€ 3.016
Investments depreciation	-€ 2.587	-€ 2.265
Bookvalue 31st of December	€ 429	€ 751
Current Assets		
Receivables & accruals		
Debtors	€ 2.602	€ 15.971
EU operational grant	€ 39.011	€ 34.889
Other receivables	€ 5.334	€ 3.845
	€ 46.947	€ 54.705
Cash & cash equivalents		
Rabo Verenigingspakket	€ 1.096	€ 3.471
31st of Rabo Bedrijfsspaarrekening	€ 165.994	€ 142.844
	€ 167.090	€ 146.315

RESERVES AND LIABILITIES

Specification of reserves	31 dec 17	31 dec 16
Continuity reserve		
Balance 1st of Januari	€ 120.000	€ 120.000
Result of operations	€ 0	€ 0
	€ 120.000	€ 120.000
Special-purpose reserve		
Balance 1st of Januari	€ 39.253	€ 43.518
Expenditures from Special Purpose Reserve	-€ 21.926	-€ 35.620
Result on ordinary income and expenditures	€ 34.739	€ 31.355
	€ 52.067	€ 39.253
Current liabilities - payables & accruals		
Tunaweb	€ 6.780	
Tentoo Payroll	€ 3.551	
Others	€ 9.021	€ 7.199
Accounts payables	€ 19.352	€ 7.199
Pre-financing on projects	€ 14.963	€ 29.269
Dubois auditors	€ 7.260	€ 6.050
Others	€ 825	
Other accruals	€ 23.047	€ 35.319
Total current liabilities	€ 42.399	€ 42.518

Explanatory Notes to the Statement Of Income And Expenditure

INCOME	Realisation 2017	Budget 2017	Realisation 2016
Membership fee			
Membership fee	€ 150.000	€ 150.000	€ 146.981
Governmental grants			
European Commission	€ 196.562	€ 196.847	€ 193.178
Contribution in-kind			
Communication officer/coordinator HMPPS	€ 15.660	€ 15.660	€ 34.560
Office rent Belgian Ministry of Justice	€ 8.400	€ 8.400	€ 8.400
Office rent Dienst Justitiele Inrichtingen	€ 6.000	€ 6.000	€ 6.000
	€ 30.060	€ 30.060	€ 48.960
Project Income	€ 23.395	€ 21.000	€ 29.355
Other income			
Training on CoE FNP Recommendation			€ 14.894
Conference Technology in Corrections (TIC)	€ 27.587	€ 30.000	
Summer course Criminal Justice Platform	€ 15.156		
Correctional Research Symposium (CRS)	€ 20.045		
Interest	€ 22		€ 469
Other	€ 31-		€ 204
	€ 62.780	€ 30.000	€ 15.567

EXPENDITURES	Realisation 2017	Budget 2017	Realisation 2016
Eligible according to EU Grant rules			
A-Staff			
President of the board	€ 5.400	€ 5.400	€ 8.280
Executive director	€ 93.808	€ 88.352	€ 92.953
Office manager June-Dec The Hague	€ 25.817	€ 21.948	€ 16.169
Business manager Jan-Jun Brussels	€ 20.663	€ 23.200	€ 41.668
Intern		€ 0	€ 900
	€ 145.688	€ 138.900	€ 159.970
B- Travel	€ 77.210	€ 76.980	€ 66.051
C- Equipment	€ 685	€ 660	€ 595
D- Consumables	€ 3.936	€ 3.552	€ 4.323
E- Other direct costs			
Catering workshops	€ 5.756	€ 13.250	
Rent meeting rooms		€ 2.050	
Publications	€ 2.591	€ 2.130	€ 2.076
Audit	€ 7.260	€ 6.000	€ 6.050
Digital Services	€ 2.160	€ 1.620	
Other	€ 1.157	€ 1.650	€ 3.044
	€ 18.923	€ 26.700	€ 11.170
Spending In-Kind			
The expenditure in kind consists of:			
Office rent Brussels, The Hague	€ 14.400	€ 14.400	€ 14.400
Coordinator FD 909	€ 15.660	€ 15.660	€ 15.660
Coordinator FNP			€ 18.900
	€ 30.060	€ 30.060	€ 48.960

Expenditures on projects	Realisation 2017	Budget 2017	Realisation 2016
Staff costs	€ 15.528	€ 11.380	€ 22.433
Other costs	€ 5.501	€ 6.500	€ 3.234
	€ 21.029	€ 17.880	€ 25.667
Other Spending			
Staff costs			
Financial management	€ 17.620	€ 13.458	€ 14.432
ICT manager	€ 6.434	€ 10.080	€ 6.564
Office manager Jan - May	€ 19.821	€ 15.000	
Business manager	€ 3.452	€ 12.880	
TIC, CRS & AGM fee Popa, Ilyina, Hawlitschek	€ 8.964	€ 15.000	
	€ 56.290	€ 66.418	€ 20.997
Activities			
Travel cost outside EU (participation ACA/ICPA)	€ 4.403	€ 2.000	4.156
AGM tickets/DSA members and staff	€ 22.630	€ 26.000	21.841
Catering/meeting rooms EuroPris workshops	€ 450	€ 2.250	11.678
Catering/meeting rooms EuroPris expert meeting	€ 2.330	€ 11.325	4.559
Other expenses			
Training on CoE FNP Recommendation			€ 13.853
Conference Technology in Corrections (TIC)	€ 694		
Summer course Criminal Justice Platform	€ 13.349		
Correctional Research Symposium (CRS)	€ 18.951		
EPIS development/website development	€ 10.108	€ 10.000	57
CDPPS Oslo	€ 278	€ 300	
Staff training		€ 1.000	€ 2.012
Recovery order EC			€ 2.371
Other	€ 1.544		€ 4.426
	€ 131.028	€ 119.293	€ 106.947

SPENDING SPECIAL PURPOSE RESERVE	Realisation 2017	Budget 2017	Realisation 2016
Reimbursement registration fee ICT conference	€ 4.485	€ 4.000	
Reimbursement registration fee CRS	€ 2.145	€ 4.000	
Support travel costs radicalisation workshop	€ 4.708	€ 3.000	
Support travel costs forecasting workshop	€ 1.000	€ 5.000	
Support travel costs risk assessment workshop	€ 4.878	€ 5.000	
Support travel costs mental health workshop	€ 1.769		
Secretariat additional staff time			€ 19.294
EPRF workshop hosting			€ 4.559
Support travel costs ICT workshop			€ 5.372
Support travel costs FNP workshop			€ 2.169
Support travel costs EPRF workshop	€ 2.940	€ 5.000	€ 4.225
	€ 21.926	€ 26.000	€ 35.620

Budget & execution summary

Operating Grant European Commission

Ref.	Budget heading	Estimated expenditure	%	Declared expenditure	Change %
A	Staff	138.900,00		145.687,65	4,89%
B	Travel	76.980,00		77.210,33	0,30%
C	Equipment	660,00		684,70	3,74%
D	Consumables	3.552,00		3.936,36	10,82%
E	Other direct costs	26.700,00		18.923,10	-29,13%
	Total Eligible Costs	246.792,00		246.442,14	
G	Contribution in kind/non eligible	30.060,00		30.060,00	
	Total Costs	276.852,00		276.502,14	

Ref.	Budget heading	Estimated income	%	Declared income	%
I	Financial contributions specifically assigned by donors to the financing of the eligible costs & Income generated by the financed activities	0,00	0,00%	0,00	0,00 %
K	Other income, including own contribution from the beneficiary	49.944,63	20,24%	50.000,00	20,29%
	EU Contribution	196.847,37	79,76%		
	Total	246.792,00			
G	Contribution in kind/non eligible	30.060,00			
	Total Income	276.852,00			

FINAL PAYMENT CALCULATION		Beneficiary request
A (Total Eligible Costs x % EU Contribution)		196.562,25
B (Max. amount of EU Contribution)		196.847,37
Base of final payment request (lowest amount of A/B)		196.562,25
Profit = (Lowest amount of A/B + "I") - Total Eligible Costs		NA
Reimbursement % of the total direct eligible costs adjusted for the non-profit rule		NA
Final EU Contribution after application of the no-profit rule =		196.562,25
J	Pre-financing paid	157.551,50
	Final payment	39.010,75

INDEPENDENT AUDITOR'S REPORT

To: the Management Board of Vereniging Europris in The Hague,
The Netherlands.

A. Report on the audit of the financial statements 2017 included in the annual report

Our opinion

We have audited the financial statements 2017 of Vereniging Europris based in The Hague.

In our opinion the accompanying financial statements give a true and fair view of the financial position of Vereniging Europris as at 31 December 2017 and of its result for 2017 in accordance with the Guidelines for annual reporting 640 "Not-for-profit organisations" of the Dutch Accounting Standards Board.

The financial statements comprise:

1. the balance sheet as at 31 December 2017;
2. the income and expenditures for 2017; and
3. the notes comprising a summary of the accounting policies and other explanatory information.

Basis for our opinion

We conducted our audit in accordance with Dutch law, including the Dutch Standards on Auditing. Our responsibilities under those standards are further described in the 'Our responsibilities for the audit of the financial statements' section of our report.

We are independent of Vereniging Europris in accordance with the Verordening inzake de onafhankelijkheid van accountants bij assurance-opdrachten (ViO, Code of Ethics for Professional Accountants, a regulation with respect to independence) and other relevant independence regulations in the Netherlands. Furthermore, we have complied with the Verordening gedrags- en beroepsregels accountants (VGBA, Dutch Code of Ethics).

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

B. Report on the other information included in the annual report

In addition to the financial statements and our auditor's report thereon, the annual report contains other information that consists of:

- The management board's report;
- Budget & Execution Summary.

Oranje Nassaulaan 1
1075 AH Amsterdam
Postbus 53028
1007 RA Amsterdam

Telefoon 020 571 23 45
E-mail info@dubois.nl
www.dubois.nl
KvK nummer 34374865

Dubois & Co. Registeraccountants is een maatschap van praktijkvennootschappen. Op alle opdrachten die aan ons kantoor worden verstrekt zijn onze algemene voorwaarden van toepassing. Deze voorwaarden, waarvan de tekst is opgenomen op de website www.dubois.nl, bevatten een aansprakelijkheidsbeperking.

Based on the following procedures performed, we conclude that the other information is consistent with the financial statements and does not contain material misstatements.

We have read the other information. Based on our knowledge and understanding obtained through our audit of the financial statements or otherwise, we have considered whether the other information contains material misstatements.

By performing these procedures, we comply with the requirements of the Dutch Standard 720. The scope of the procedures performed is substantially less than the scope of those performed in our audit of the financial statements. Management is responsible for the preparation of the other information, including the management board's report, in accordance with the Guidelines for annual reporting 640 "Not-for-profit organisations" of the Dutch Accounting Standards Board.

C. Description of responsibilities regarding the financial statements

Responsibilities of the Board for the financial statements

The Board is responsible for the preparation and fair presentation of the financial statements, in accordance with the Guidelines for annual reporting 640 "Not-for-profit organisations" of the Dutch Accounting Standards Board. Furthermore, the Board is responsible for such internal control as the Board determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

As part of the preparation of the financial statements, the Board is responsible for assessing the organisation's ability to continue as a going concern. Based on the financial reporting framework mentioned, the Board should prepare the financial statements using the going concern basis of accounting unless management either intends to liquidate the organisation or to cease operations, or has no realistic alternative but to do so.

The board should disclose events and circumstances that may cast significant doubt on the organisation's ability to continue as a going concern in the financial statements.

Our responsibilities for the audit of the financial statements

Our objective is to plan and perform the audit assignment in a manner that allows us to obtain sufficient and appropriate audit evidence for our opinion.

Our audit has been performed with a high, but not absolute, level of assurance, which means we may not detect all material errors and fraud during our audit.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. The materiality affects the nature, timing and extent of our audit procedures and the evaluation of the effect of identified misstatements on our opinion.

We have exercised professional judgement and have maintained professional scepticism throughout the audit, in accordance with Dutch Standards on Auditing, ethical requirements and independence requirements.

Our audit included e.g.:

- identifying and assessing the risks of material misstatement of the financial statements, whether due to fraud or error, designing and performing audit procedures responsive to those risks, and obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- obtaining an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organisation's internal control;
- evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board;
- concluding on the appropriateness of management's use of the going concern basis of accounting, and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause an organisation to cease to continue as a going concern;
- evaluating the overall presentation, structure and content of the financial statements, including the disclosures; and
- evaluating whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant findings in internal control that we identify during our audit.

Amsterdam, 3 May 2018

Dubois & Co. Registeraccountants

Signed on original by:
A.P. Buteijn RA

Annex

Table 1. Expert meetings, workshops and conferences

Date / Place	Activity	EuroPris secretariat
16-17 February / Brussels	Radicalisation workshop	Rodica Popa Kathleen van de Vijver Kirsten Hawlitschek
23-24 February / Brussels	Criminal Justice Platform, victims support workshop.	Kirsten Hawlitschek
28-29 March / Ghent	Correctional research symposium	Julia Ilyina Kirsten Hawlitschek Kathleen van de Vijver
6-7 April / Helsinki	Family relations, expert meeting	Kirsten Hawlitschek
24-25 April / Brussels	FD 909, expert meeting	Vikki Elliott Kathleen van de Vijver Kirsten Hawlitschek
15-17 May / Prague	Technology in Corrections conference	Julia Ilyina Rodica Popa Kirsten Hawlitschek
8-9 June / Cyprus	Prisoner education, expert meeting	Julia Ilyina Kirsten Hawlitschek
4-7 July / Barcelona	Criminal Justice Platform, summer course	Kirsten Hawlitschek Peter van der Sande
25-26 September / Ghent	Real estate, expert meeting	Kirsten Hawlitschek
12-13 October / Brussels	Risk and Needs Assessment, workshop	Kirsten Hawlitschek Gustav Tallving Kathleen van de Vijver Julia Ilyina
21-24 November / Rome	European Prison Regime Forum	Kirsten Hawlitschek Gustav Tallving Kathleen van de Vijver
27 November / Brussels	Foreign Nationals in Prison and Probation, expert meeting	Nick Hammond Kirsten Hawlitschek
6-7 December / Dublin	Mental Health Workshop	Gustav Tallving Kirsten Hawlitschek
13-14 December / Helsinki	ICT, expert meeting	Julia Ilyina Kirsten Hawlitschek

Table 2. Project meetings

Date / Place	Activity	EuroPris secretariat
6-7 February / Bucharest	MenACE project, steering committee meeting	Rodica Popa Kirsten Hawlitschek
8-9 June / Brussels	R2PRIS project, steering committee meeting	Rodica Popa
5-7 July / Timisoara	IDECOM project, final conference	
12-14 July / Lisbon	ECOPRIS project, final conference	Julia Ilyina
21-22 September / Lisbon	MenACE project, steering committee meeting	Julia Ilyina Gustav Tallving
7-8 November / Ankara	R2PRIS project, steering committee meeting and multiplier event	Julia Ilyina Gustav Tallving
28 November / Brussels	FORINER project, final conference	Nick Hammond Kirsten Hawlitschek

Table 3. Council of Europe events

Date / Place	Activity	EuroPris secretariat / experts
30 January- 1 February / Strasbourg	PC-CP (Penological Council), Participation at meeting	Kirsten Hawlitschek
20-21 March / Strasbourg	SPACE (Statistics), national correspondents meeting	Vikki Elliott
10-12 April / Strasbourg	PC-CP (Penological Council), Participation at meeting	Kirsten Hawlitschek
21-22 April / Strasbourg	Foreign National Prisoners, workshop	Jennie von Alten Roisin Mulgrew Henrik Marker
22-24 May / Strasbourg	Committee of Experts on the Operation of European Conventions on Co-operation in Criminal Matters – PC-OC. (EPIS, KMS)	Fraser Bryans
20-21 June / Lillestrøm	Participation at Annual Conference CDPPS	Kirsten Hawlitschek
20-22 September / Strasbourg	PC-CP (Penological Council), Participation at meeting	Kirsten Hawlitschek

Table 4. List of KMS reports in 2017

Topic of the question	Requested by	Response rate
Virtual Visits	Her Majesty's Prison and Probation Service England & Wales	11
Monitoring Bracelets	National Administration of Penitentiaries Romania	16
Personal Data Protection	Dutch Custodial Institutions Agency	16
E-Cigarette in Prisons	Belgian Prison Service	10
Resocialisation Program Implementation	Latvian Prison Administration	9
Vocational Training and Labour Market Integration following Release	Hungarian Prison Service	13
Informing Victims about the Release of the Convicted from Prison	Croatian Ministry of Justice, Independent Service for Victim and Witness Support	9
Post-graduate study opportunities for prison staff	Scottish Prison Service	12
Dynamic Security	Lithuanian Ministry of Justice: Prison Department	14
Safety System on Automatic Security Gates in Prison	Belgian Prison Service	6
Health Care	Estonian Prison Service	9
Prison Visits Information Family Members	Prison Administration of the Republic of Slovenia	15
Transgender / Transsexual Inmates	Norwegian Correctional Service	10
Service Dogs in Prison	Lithuanian Ministry of Justice: Prison Department	3
Education of Correctional Officers	Ministry of Justice Mecklenburg-West Pomerania Germany	11
Prison Officers Uniforms	Federal Ministry of Justice Austria	9
Inmates Telephone System	Swedish Prison and Probation Service	13
Key Chains Specifications	Her Majesty's Prison and Probation Service England & Wales	1

Topic of the question	Requested by	Response rate
Rehabilitation, Protected Post-Release Accommodation	Hungarian Prison Service	9
Prisoner Packages and Parcels	Hungarian Prison Service	15
Community Involvement	Swedish Prison and Probation Service	8
IWatches and Telephones	Belgian Prison Service	11
Resocialisation Program Accreditation	Latvian Prison Administration	9
Recruitment and Motivation of Employees	Lithuanian Ministry of Justice: Prison Department	10
Staff Security	National Administration of Penitentiaries Romania	15
Prisoner Escort	Irish Prison Service	11
Body Scanner Technology	Scottish Prison Service	8
Prisoners' Associations	Croatian Ministry of Justice	13
Prison Production	Prison Service of the Czech Republic	13
Transgender Staff	Belgian Prison Service	13
Prison Lock-down Management	Irish Prison Service	8
Education for Juvenile Detainees	National Administration of Penitentiaries Romania	12
Staff Selection and Assessment Processes	Irish Prison Service	10
Prison Canteen (Commissary) or Tuck Shop	Irish Prison Service	11
Agricultural Activities in Prison	Lithuanian Ministry of Justice: Prison Department	2
Risk Assessment	Hungarian Prison Service	11
Storing Prison Files	Dutch Custodial Institutions Agency	10
Fentanyl Use in Prisons	Her Majesty's Prison and Probation Service England & Wales	13
Addiction Reduction Programmes	Latvian Prison Administration	16

Table 5. Expert groups with member representation

Member\Group	ICT	Real Estate	Foreign Nationals	Family Relations	Prisoner Education
England & Wales	Anna Evans				
Belgium	Patrick Franssen	Els van Herk	Isabelle Storm		Kathleen van de Vijver
Netherlands		Diederik Leusink	Tijs Bagchus		Virtual Visits
Croatia	Marjan Lukavecki			Bernardica Franjic Nad	
Ireland	George Jackson			Pat Dawson	Kieran Moylan
Austria	Hubert Unger			Andrea Moser Riebniger	Katharina Schwarzl (R)
Romania				Cristina Teoroc	Ioana Morar
Czech				Gabriela Slovakova	
Denmark	Flemming Bang		Henrik Bonde Marker		
Germany					Tanja Klee Martin Zschel
Portugal					
Norway		Rune Trahaug		Kristin Tandberg	
Finland	Riku Pammo	Kauko Niemela		Tuija Maarit Muurinen	
Catalonia	Luis Nunez Pineda			Nuria Pujol	
Lithuania					
Sweden		Maria Hilltorp	Jennie von Alten	Stina Sjödin	Lena Bro (R)
Estonia					
Latvia					
Bulgaria					

Member\Group	ICT	Real Estate	Foreign	Family	Prisoner
Scotland				Paula Arnold	James King
Nireland		Tony Mc Donnell			
Luxembourg	Jaques Hensen				
Slovenia	Stojan Klancar	Miran Candellari		Lucija Bozikov	Petra Prijatelj
Georgia					Tamar Lisaki
Turkey		Burhanettin Eser			
Czprus					Stylianou Iakovos
Slovakia					Peter Kriska
Hungary					
Italy	Liliana Uccheddu				

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EuroPris P.O. Box 13635
2501 The Hague, Netherlands